



GURU NANAK GIRLS COLLEGE

SANTPURA, YAMUNA NAGAR (HARYANA)

**Accredited Grade - 'A' by NAAC
(SIKH MINORITY INSTITUTION)**

Invites application for a permanent sanctioned post of Head Clerk.

Qualifications : - i) Graduate with basic knowledge of Computer & Accounts ii) Knowledge of Hindi upto Matric Standard.

Salary : 9300-34800+3600 (GP) as per Govt. rules.

Candidate having knowledge of Sikh religion heritage and value system will be given weightage preference.

Age : Not less than 18 years and more than 42 years of age on last date of submission of application. Relaxation of 5 years in upper age limit to Schedule Caste, Schedule Tribes & Backward Class.

Apply within 20 days on the prescribed form available on payment of Rs. 250/- (Rs. 60/- for SC/ST/BC) with copy to Dean of Colleges, Kurukshetra University, Kurukshetra.

**M.S.SAWHNEY
GENERAL SECRETARY**

**DR (MRS) VARINDER GANDHI
PRINCIPAL**