

ANNUAL QUALITY ASSURANCE REPORT (2015-16)

Submitted to

**National Assessment and Accreditation Council
(NAAC)**



GURU NANAK GIRLS COLLEGE
(A Multi-faculty Post Graduate College)

SANTPURA, YAMUNA NAGAR, HARYANA
(Affiliated to Kurukshetra University, Kurukshetra)

ACKNOWLEDGEMENT

Our diligent effort to translate the vision of our founder into a reality is gaining pace and fervour with each advancing day. By putting in our best efforts, we are trying to introduce our students to the wider horizon of academics wherein lie their road to success. We are elated to submit this report of Internal Quality Assurance Cell for the academic year 2015-16. Norms set by NAAC have been observed with all honesty while preparing this IQAC report. This report is a doorway to access and assess the efforts and activities of the institution which it undertook while taking a qualitative leap towards a better future.

Such occasions demand an expression of gratitude towards those who held our hands during crucial moments and helped us sail through difficult waters with their guidance and support. Our sincere thanks to General Secretary Mr. M. S. Sawhney and Managing Committee for their sustained encouragement and suggestions.

We acknowledge our debt to S. K. T. S. Tulsi Ji, Member Rajya Sabha, Vice Chairman of Law Commission of India for his moral support and ethical guidance. Contribution of eminent scientists and scholars who visited our college and shared their knowledge with us deserves high praise.

We also extend sincere thanks to UGC and DGHE, Haryana for their support through funds and thus enabling us to maintain and enhance the quality of institution.

The preparation of report would not have been possible without the consistent and ready cooperation rendered by heads of the departments, faculty members and Non-Teaching Staff of the college. Our special thanks to Mr. Amit Sharma, Accountant for designing the cover page.

Above all, we bow our heads in reverence and gratitude before Almighty for blessing us with strength and giving fruitful result of our efforts, towards making daughters of the nation an asset to the community.

The Annual Quality Assurance Report (AQAR) of the IQAC, 2015-16

Part – A

1. Details of the Institution

1.1 Name of the Institution	GURU NANAK GIRLS COLLEGE
1.2 Address Line 1	SANTPURA
City/Town	YAMUNANAGAR
State	HARYANA
Pin Code	135001
Institution e-mail address	gngcollegeynr@gmail.com
Contact Nos.	01732-224372, 01732-329889
Name of the Head of the Institution:	Dr Varinder Gandhi
Tel. No. with STD Code:	01732-224372, 01732-329889
Mobile:	092540-22028
Name of the IQAC Co-ordinator:	Mrs Bharati Kamboj
Mobile:	098966-33345

IQAC e-mail address:

gngcollegeynriqac@gmail.com

1.3 NAAC Track ID

HRCOGN 10295

(For ex. MHCogn 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/12/A&A/75.2, dated 19-02-2016

1.5 Website address:

http://www.gngcollegeynr.com

Web-link of the AQAR:

<http://www.gngcollegeynr.com/?page-id=782>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA /percentage	Year of Accreditation	Validity Period
1	1 st Cycle	B	73.35%	2003	5 yrs
2	2 nd Cycle	A	3.10	2016	5 yrs
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

25/08/ 2010

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2015-16 submitted to NAAC on 15-02-2017

1.10 Institutional Status

University

State

☒

Central

☐

Deemed

☐

Private

☐

Affiliated College

Yes

☒

No

☐

Constituent College

Yes

☐

No

☒

Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
(eg. AICTE, BCI, MCI, PCI, NCI)				
Type of Institution	Co-education	<input type="checkbox"/>	Men	<input type="checkbox"/>
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>
			Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input type="checkbox"/>
			UGC 12B	<input type="checkbox"/>
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>

1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI	<input type="checkbox"/>
TEI	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> BBA, BCA , BSc (hons)IT, BSc(home-science), BSc (multimedia), BA (mass communication) </div>								

1.12 Name of the Affiliating University (*for the Colleges*)

Kurukshetra University, Kurukshetra

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="checkbox"/>	DST-FIST	<input type="checkbox"/>
University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE	<input type="checkbox"/>
UGC-Special Assistance Program	<input type="checkbox"/>	UGC-COP Program	<input type="checkbox"/>
UGC-Innovative PG programmes	<input type="checkbox"/>	Any other	<input type="checkbox"/>

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="6"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>		
2.3 No. of students	<input type="text" value="2"/>		
2.4 No. of Management representatives	<input type="text" value="3"/>		
2.5 No. of Alumni	<input type="text" value="2"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="3"/>		
2.8 No. of other External Experts	<input type="text" value="1"/>		
2.9 Total No. of members	<input type="text" value="20"/>		
2.10 No. of IQAC meetings held	<input type="text" value="4(quarterly)"/>		
2.11 No. of meetings with various stakeholders:	Total no.	<input type="text" value="45"/>	
Faculty	<input type="text" value="25"/>	Non-Teaching Staff	<input type="text" value="10"/>
Students	<input type="text" value="5"/>	Alumni	<input type="text" value="1"/>
		Mgt	<input type="text" value="4"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input type="text" value="-"/>	No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="-"/>		
2.13 Seminars and Conferences (only quality related)			
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC			
Total Nos.	<input type="text" value="00"/>	International	<input type="text" value="-"/>
		National	<input type="text" value="-"/>
		State	<input type="text" value="-"/>
		Institution Level	<input type="text" value="-"/>
(ii) Themes	<input type="text" value="-"/>		

2.14 Significant Activities and contributions made by IQAC

- ❖ Established linkages with Foreign Industries and National Research Institute.
- ❖ Implemented personality development programs and add-on certificate courses .
- ❖ Upgraded library by subscription to more e-journals (INFLIBNET) and providing inter-connectivity with other e-library (British Council Library).
- ❖ More avenues for students to engage in community services.
- ❖ Sensitizing students to ecological and environmental issues.
- ❖ National Seminars, conferences, Workshops, Faculty Development Programs and invited talks arranged.
- ❖ Empowering staff and students with life skills through Women Study Cell and Legal Literacy Cell.
- ❖ Governing Body meetings held on a regular basis with members of the committee to discuss the Academic and the Administrative problems, if any.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards Quality Enhancement and the outcome achieved by the end of the year *

** Attach the Academic Calendar of the year as Annexure.*

Please see **Annexure I** for Academic calendar and Activities calendar of the college
Annexure II for other plans of action and achievements.

2.16 Whether the AQAR was placed in statutory body

Yes

☒

No

☐

Management

☒

Syndicate

☐

Any other body

☐

Provide the details of the action taken

AQAR was submitted to the Management and the Management allowed to act upon these plans and allocated funds for these.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	13	-	09	-
UG	33	01	10	-
Advanced Diploma	09	-	-	09
Diploma	09	-	-	09
Certificate	09	-	-	09
Others(community college)	02			02
Total	75	01	19	29

Interdisciplinary	3	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options-

Ans Our college offers flexibility in curriculum as per university norms.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	27(UG & PG)+2 (community college)
Trimester	Nil
Annual	29

1.3 Feedback from stakeholders* Alumni
(On all aspects)

☒

Parents

☒

Mode of feedback : Online

☒

Employers

☒

Students

☒

Manual

☒

Please See **Annexure III** for analysis of feedback from the students.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabi for the following courses has been revised by the University in this session in order to keep it up-to-date:

- BA English Sem III and IV

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Department of Social Work- BA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors/Principal	Others
50	20	27	1	02

2.2 No. of permanent faculty with Ph.D.

29

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professor		Associate Professor		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
4	3	-	-	-	-	01	-	05	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

Temporary faculty

95

July to Nov

Temporary faculty

94

Jan to April

2.5 Faculty participation in conferences, Seminars, workshops and symposia:

No. of Faculty	International level	National level	State level	College-level
Attended only	-	22	4	-
Presented papers	6	49	-	-
Resource Persons	-	7	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ❖ **Mobile learning:** Students can download e-notes and audio lectures recorded by concerned faculty into their mobile phones to revise their syllabus.
- ❖ **Video learning:** Video recordings of eminent subject-experts and faculty members are shown to the science students before the practicals so that students can have better understanding of the subject.
- ❖ **Video lectures:** Video lectures by different national as well as international experts are shown to students to enhance their subject knowledge.
- ❖ **Teaching with ICT:** The college administration has taken special care of making the laboratories hi-tech and equipped with latest apparatus and tools. Smart class rooms, visualizers, projectors, power point presentations have been made an integral part of the teaching process to make the learning more interactive.
- ❖ **Teaching through Film and Theatre:** Literature classes are supplemented with the presentation of films and documentaries to facilitate a better understanding.

- ❖ **Teaching through Exhibition-cum-sale:** Home Science department organizes Fashion Fest (exhibition-cum-sale on traditional and latest outfits and home accessories) and Food Fest annually to impart practical knowledge to students.
- ❖ **Skill based learning:** We coordinate with Guru Harkrishan Education Society of Yamunanagar to organize Tally Classes for commerce students.
- ❖ **Teaching through Yoga and Dance:** Regular yoga and dance classes are organized by college to make students stress free, healthy and disciplined. This helps the students to take up studies with refreshed vigour and increase their concentration.
- ❖ **Teaching Management Skills:** Management skills and leadership qualities are inculcated through organizing functions at departmental level. For this purpose, the departments have their respective clubs functioning under teacher in-charges and selected student members

2.7 Total No. of actual teaching days during this academic year

164

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Kurukshetra University norms are followed regarding Examination/ Evaluation Reforms. No major reforms were announced during the current year.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Member of Board of Study

07

2.10 Average percentage of attendance of students

77.17%

2.11 Course/Programme/Class-wise distribution of pass percentage:

Results of semesters July-Dec 2015 and Jan-June 2016:

Sr No.	Class	Students Appeared	Result Declared	Pass	Pass %age
1.	BA I Sem	209	143	50	34.96%
2.	BA II Sem	AWAITED			
3.	BA III Sem	179	164	50	30.48%
4.	BA IV Sem	174	145	67	46.20%
5.	BA V Sem	181	167	27	16.16%
6.	BA VI Sem	181	173	41	23.69%
7.	BA (Hons) I Sem	99	95	36	37.89%
8.	BA (Hons) II Sem	AWAITED			
9.	BA (Hons) III Sem	46	35	18	51.42%
10.	BA (Hons) IV Sem	AWAITED			
11.	BA (Hons) V Sem	52	45	37	82.22%

12.	BA (Hons) VI Sem	52	40	32	80%
13.	BA (MC) I Sem	08	07	01	14.28%
14.	BA (MC) II Sem	08	05	05	100%
15.	BA (MC) III Sem	02	02	01	100%
16.	BA (MC) IV Sem	02	02	02	100%
17.	BA (MC) V Sem	03	03	03	100%
18.	BA (MC) VI Sem	03	03	03	100%
19.	B.Sc H.Sc I Sem	23	17	12	70.58%
20.	B.Sc H.Sc II Sem	22	16	04	25%
21.	B.Sc H.Sc III Sem	19	17	16	84.21%
22.	B.Sc H.Sc IV Sem	19	17	14	82.35%
23.	B.Sc H.Sc V Sem	27	27	27	100%
24.	B.Sc H.Sc VI Sem	27	27	27	100
25.	B.Sc (Hons) IT I Sem	06	06	01	16.66%
26.	B.Sc (Hons) IT II Sem	06	04	-	0
27.	B.Sc (Hons) IT III Sem	07	02	01	50%
28.	B.Sc (Hons) IT IV Sem	07	07	02	28.57%
29.	B.Sc (Hons) IT V Sem	13	13	03	23.07%
30.	B.Sc (Hons) IT VI Sem	13	13	06	46.15%
31.	B.Sc MM I Sem	08	05	04	80%
32.	B.Sc MM II Sem	05	05	04	80%
33.	B.Sc MM III Sem	08	07	07	100%
34.	B.Sc MM IV Sem	07	07	07	100%
35.	B.Sc MM V Sem	03	03	03	100%
36.	B.Sc MM VI Sem	03	03	03	100%
37.	BCA I Sem	10	07	02	28.57%
38.	BCA II Sem	AWAITED			
39.	BCA III Sem	08	07	04	57.14%
40.	BCA IV Sem	08	06	04	66.66%
41.	BCA V Sem	09	09	05	55.55%
42.	BCA VI Sem	09	09	05	55.55%
43.	B.Sc I Sem	140	107	22	20.56%
44.	B.Sc II Sem	AWAITED			
45.	B.Sc III Sem	207	171	60	35.08%
46.	B.Sc IV Sem	198	176	64	36.36%
47.	B.Sc V Sem	206	199	36	18.09%
48.	B.Sc VI Sem	202	199	60	30.15%
49.	B.Com I Sem	212	183	42	22.95%
50.	B.Com II Sem	AWAITED			
51.	B.Com III Sem	215	189	40	21.16%
52.	B.Com IV Sem	177	169	61	36.09%
53.	B.Com V Sem	161	155	95	61.29%
54.	B.Com VI Sem	153	153	85	55.55%
55.	B.Com (Hons) I Sem	46	34	10	29.41%
56.	B.Com (Hons) II Sem	AWAITED			
57.	B.Com (Hons) III Sem	14	13	07	53.84%
58.	B.Com (Hons) IV Sem	14	14	07	50%
59.	B.Com (Hons) V Sem	13	13	12	92.30%
60.	B.Com (Hons) VI Sem	13	13	11	84.61%
61.	BBA I Sem	21	17	-	0

62.	BBA II Sem	21	17	01	5.88%
63.	BBA III Sem	10	10	01	10%
64.	BBA IV Sem	AWAITED			
65.	BBA V Sem	11	11	09	81.81%
66.	BBA VI Sem	11	10	09	90%
67.	MA (Eng) I Sem	19	17	14	82.35%
68.	MA (Eng) II Sem	17	17	12	70.58%
69.	MA (Eng) III Sem	20	20	05	25%
70.	MA (Eng) IV Sem	22	22	01	4.54%
71.	MA (His) I Sem	05	03	03	100%
72.	MA (His) II Sem	05	03	02	66.66%
73.	MA (His) III Sem	11	11	10	90.90%
74.	MA (His) IV Sem	11	11	10	90.90%
75.	MA (Pb) I Sem	07	05	04	80%
76.	MA (Pb) II Sem	06	04	04	100%
77.	MA (Pb) III Sem	11	11	06	54.54%
78.	MA (Pb) IV Sem	11	11	09	81.81%
79.	MA (Eco) I Sem	21	19	11	57.89%
80.	MA (Eco) II Sem	20	19	11	57.89%
81.	MA (Eco) III Sem	10	09	09	100%
82.	MA (Eco) IV Sem	09	09	09	100%
83.	MA (Hin) I Sem	24	24	14	58.33%
84.	MA (Hin) II Sem	22	19	17	89.47%
85.	MA (Hin) III Sem	17	17	14	82.35%
86.	MA (Hin) IV Sem	17	16	15	93.75%
87.	M.Sc S/W I Sem	12	10	05	50%
88.	M.Sc S/W II Sem	08	08	04	50%
89.	M.Sc S/W III Sem	14	13	11	84.61%
90.	M.Sc S/W IV Sem	12	12	12	100%
91.	M.Sc H.Sc I Sem	40	31	16	51.61%
92.	M.Sc H.Sc II Sem	40	31	04	12.90%
93.	M.Sc H.Sc III Sem	22	22	13	59.09%
94.	M.Sc H.Sc IV Sem	22	22	17	77.27%
95.	M.Com I Sem	63	61	25	40.98%
96.	M.Com II Sem	AWAITED			
97.	M.Com III Sem	96	92	68	73.91%
98.	M.Com IV Sem	96	94	63	67.02%
99.	MA (Music) I Sem	10	07	07	100%
100.	MA (Music) II Sem	10	09	09	100%
101.	MA (Music) III Sem	07	05	05	100%
102.	MA (Music) IV Sem	07	07	07	100%
103.	M.Sc Math I Sem	46	38	02	5.26%
104.	M.Sc Math II Sem	AWAITED			
105.	M.Sc Math III Sem	91	87	31	35.63%
106.	M.Sc Math IV Sem	89	89	25	28.08%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Members of IQAC interact with the faculty, other staff-members and students regularly and hold meetings. They improve the system if required as per the suggestions brought out by the stake-holders.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes (seminars/workshops attended)	-
Orientation programmes	05
Faculty exchange programme	-
Staff training conducted by the university	University has no such provision
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	2
Ph.D completed	01
Ph.D Ongoing	05
MPhil completed	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff / Non-teaching	19	01	02	07
Technical Staff	01	-	-	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ Establishment of Research Cell in the college which encourages and helps the faculty members for the persuasion of Major/Minor Research Projects and research paper publications.

3.2 Details regarding major projects in 2014-15:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted	Not Submitted
Number	1	-	-	01	1
Outlay in Rs. Lakhs		-	-	-	-

3.4 Details on research publications

Publications in	International	National
Peer Review Journals	10	06
e-Journals	17	1
Papers presented in seminars/conferences	1	06

3.5 Details on Impact factor of publications:

Range

1.835 - 3.489

Average

2.70725

h-index

-

Nos. in SCOPUS

-

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations in 2015-16

Nil

3.7 No. of books published i) With ISBN No. Chapters in Books

ii) Without ISBN No. Book translation

3.8 No. of University Departments receiving funds from – NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)
Philanthropist fund

3.10 Revenue generated through consultancy

3.11 No. of conferences /seminars organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	-	12
Sponsoring agencies	-	DHE	-	-	College Management

3.12 No. of faculty served as experts, chairpersons or resource persons :

Resource persons Subject experts

3.13 No. of collaborations International National Local

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency

-

From Management of College

Rs 1,00,000/-

Total

Rs 1,00,000/-

3.16 No. of patents received this year

Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides

04

Students registered under them

05

3.19 No. of Ph.D. awarded by faculty from the Institution

NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events:

University level

08

State level

02

National level

55

International level

-

3.22 No. of students participated in NCC events:

University level

-

State level

6

National level

03

International level

-

3.23 No. of Awards won in NSS:

University level

2

State level

1

National level

-

International level

-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	01	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	115
NCC	07	NSS	09
Any other	12		

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ A **Tree Plantation Camp** was organized on 24th August, 2015 at village Jorian. Under this programme 50 trees were planted by NSS Volunteers.
- ❖ Free dietary counselling, cooking tips and BMI checkup was undertaken by the students of dept of Home-Science during **National Nutrition Week** celebration from 6th Sept to 11th Sept.
- ❖ Rotaract Club celebrated '**World Grand Parent Day**' on 13th Sept 2015 and '**Literacy Day**' from 27th to 29th September 2015.
- ❖ Rotaract Club organized '**Pradhan Mantri Bima Suraksha Yojana**' held from 26 August to 31 August 2015, and '**Youth in Asia**' on 07 Oct 2015.
- ❖ A rally on '**Save Water**' was organised by dept of History on 16th Oct 2015
- ❖ An **Artificial Limbs Distribution Camp** was organized by the NGO 'Aarohan' in collaboration with the college on 16th Nov, 2015 in the college. 51 free artificial limbs were donated to 43 people.
- ❖ Students of dept of Home-Science (Clothing and Textile) take the responsibility of cleaning as well decorating Darbar Sahib at Gurudwara Thada Sahib Jodiyan every year on the occasion of **Holla Mohalla Samagam**. This sewa is performed by the MSc (CT) students along with Bsc Hsc III year students who voluntarily love to participate in the same.
- ❖ A **Blood Donation Camp** was organized on 5th April 2016 in the college campus. 90 students of the college donated blood.
- ❖ Charity week is celebrated on the birth anniversary of our founder Pandit Sant Nishchal Singh Ji Maharaj every year. This year it was celebrated from 13th April to 18th April 2016. Clothes, toys, books and shoes were collected and distributed to needy and sent to Lepers colony of Yamunanagar.
- ❖ Students of the Department of Economics created awareness in neighbouring villages regarding **Vector-Borne Diseases** during the session.
- ❖ Students of Chemistry Department prepared Power-Point Presentation on **Food Adulteration** and spread awareness regarding Food Adulteration among the village school students and village ladies during their semester break.
- ❖ Students of Physics Department spread awareness in their nearby villages regarding '**Energy Conservation and its methods**' during their semester break using charts and power-point presentation.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4 Acres	-	-	4 Acres
Class rooms	43	15	College Management	58
Laboratories	41	01	College Management	42
Auditorium	01	-		01
Seminar Halls/conference room	01	01	College Management	02
Aluminium cabins	17	-	-	17
Fee counter	02	-	College Management	02
Installation of Lift	01	-	State govt and College fund	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		10	State govt and College fund	10
Value of the equipment purchased during the year (Rs)		Rs 31,00,000/-	College Management	-

4.2 Computerization of administration and library

Computerization of Administration: The college has provided sufficient computers for office administration. The administration and the process of admission and examination was computerized in March 2013. The software being used by the office is ‘Academic Management System’ developed by Software Solution Provider, Yamunanagar. The following modules are included in the software:

- ❖ Internal Assessment marks- fully computerized
- ❖ Admission - fully computerized
- ❖ Fees management - fully computerized
- ❖ Accounting system- fully computerized
- ❖ Examination- fully computerized
- ❖ SMS facility- (24000sms)

Computerization of Library: There is a well-stocked, air-conditioned, fully computerized library with internet facility and membership of INFLIBNET and BRITISH COUNCIL LIBRARY.

The whole Campus is Wi-Fi.

4.3 Library services:

	Existing	Newly added		Total
	No.	No.	Value Rs	No.
Text Books	36,312	418	1,36,074	36,730
Reference Books	15,246	70	1,48,774	15,316
General Books	6,848	81	38,838	6,929
e-Books	1,82,000	34,000	60,000/-	2,16,000
Journals	23	25	46,960	48
e-Journals	6000	14000	60,000	20,000
Digital Database	21	-	-	21
CD & Video	874	34 (with books)	-	908
Magazines	33	13	10,380	46
Newspapers	19		15,713	19

4.4 Technology up gradation (overall) done

	Total Computers	Computer Labs	Inter net	Browsing Centres	Computer Centres	Computers in Office	Computers in Departments	Others
Existing	209	6	26	-	-	09	38	162
Added	50	-	Wi-fi	-	-			
Total	259	6	26+ Wi-Fi	-	-	09	38	162

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- ❖ The institution employs modern information and communication technology to enrich the teaching and learning experiences and an adequate number of computer systems and its accessories are available in the college
- ❖ Training to Teachers/Staff is provided by holding special training sessions by the faculty of computer science dept.
- ❖ Every department has been provided with computers, for their use in curriculum development, teaching-learning, evaluation and research.
- ❖ The whole campus is Wi-Fi.

4.6 Amount spent on maintenance(Rs):

i) ICT	Rs 2,27,798/-
ii) Campus Infrastructure and facilities	Rs 33,28,774 /-
iii) Equipments	Rs 1,12,795/-
iv) Computers/audio-video aids / Others	Rs 1,09,186/-
Total :	Rs 37,78,553/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC Contributes towards spreading awareness about Student Support Services through :

- Traditional and Digital Notice Board
- SMS services
- Letter correspondence
- Circulars
- Prospectus
- Brochures
- Leaflets
- College Magazine

5.2 Efforts made by the institution for tracking the progression

Students are divided into tutorial groups and each group is allotted a faculty member as a Mentor who monitors the progression of these students throughout the year. The Tutorial In-charge takes their feedback regarding any problems and conveys it to the Principal. The matter is forwarded to the management, if needed, for necessary action.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2263	581	-	101 Community college

(b) No. of students from outside the state

588

(c) No. of international students

01

(d) Men - Nil

Women

No of girls in the college	Community college	%
2844	101	100%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1484	529	-	895	04	2912	1470	557	-	913	05	2945

Demand ratio = 100% Dropout % = 3.9%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Special coaching classes conducted for entry into service and UGC NET coaching under UGC scheme

No. of student beneficiaries

Entry into service-205

NET- 348

5.5 No. of students qualified in these examinations:

NET

2

SET/SLET

-

GATE

-

CAT

-

IAS/IPS etc

-

State PSC

-

UPSC

-

Others

-

5.6 Details of student counselling and career guidance:

A lecture on Career Guidance was organized for the students of BCom on 22nd Aug 2014, delivered by Mr Aman Sharma, Senior Manager, Bull's Eye, Yamuna Nagar. 90 students attended it.

No. of students benefitted

90

5.7 Details of campus placement

<i>Pool campus</i>			<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	
3	33	04	-	

5.8 Details of gender sensitization programmes

1. 'World Breast Feeding promotion week' was celebrated 26th August, 2015 by Women Study Cell and English Literary Cell in collaboration with Inner Wheel Club, Yamuna Nagar - Jagadhri. Home Sc. students presented PowerPoint presentations, Essay writing competition was also held.
2. Slogan writing, poster making and mehendi competitions on the theme 'Beti Bachao & Beto Pado' were organized by Women Study Cell along with Bharat Vikas Parishad 8th Sept. 2015.
3. To promote 'Beti Bachao, Beti Padhao', a team of six students of B.A Ist under the guidance of English faculty went to Govt. School, Badi Majra, Yamunanagar on 22nd Sept. 2015. S'tationary was also distributed.
4. An extension lecture was organized by the Health Club members on 11th September, 2015 in the college Auditorium. Dr. Anjana Saluja, Branch Manager, FPAI, delivered a lecture on 'Adolescence' to the students and gave the answers of their questions. Dr. Indu Kapoor Secretary of FPAI also interacted with the students and educated them about the breast cancer and uterine cancer.
5. Women study cell along with on NGO HUM organized a programme on the theme BETI HAI TO KAL HAI as part of the 'Beti Bachao Beti Pado' Campaign on 1st Oct. 2015. Students of dept of Human Development of H.Sc. dept. presented a street play.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games:

State/ University level National level International level

No. of students participated in Fine Arts:

State/ University level

No. of students participated in cultural events: District/Zonal level

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports:

State/ University level National level International level

Fine Arts: State/ University level

Cultural: District/Zonal level

State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount Rs
Financial support from institution	268	7,67,100
Financial support from government	514	43,53,181
Financial support from other sources(staff fund)	59	88,500
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International

Exhibition: college level Inter-District Fashion Show

State/ University level National level International

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

We received no major grievances; minor grievances were redressed on the spot.

Criterion – VI 2014-15

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Founder's Vision	:	To educate a woman who serves two families, Parents and Parents-in Law and hence a generation.
Our Mission	:	To fulfil the vision in true spirit and to prepare the women to keep pace with the changing world scenario.

6.2 Does the Institution have a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- ❖ The curriculum is framed by Kurukshetra University in accordance with UGC guidelines. However suggestions to the syllabi committee are given through the teachers who are members of Board of Studies, other Bodies and Committees of the University and State Education Department.
- ❖ The institution focuses on multi skill development of students in order to ensure employability. All the Skill Based Add-On courses are available to the students irrespective of their major subjects. This facility enables students to choose the courses of their interest and for future development
- ❖ The curriculum for add-on courses introduced by the Kurukshetra University in our college has been designed by the respective departments of our college.

6.3.2 Teaching and Learning

The college has well experienced faculty members, who participate actively in academic programmes. The library staff is also well qualified and their services and experience is used in updating library for the optimum use of the students. The teachers are given full permission to enrich their knowledge through Seminars, Refresher Courses and Orientation Courses etc.

Various teaching methodologies are applied so that students have a better understanding of the subject. Class-room teaching is done through chalk and board method, Power-Point presentations, Video and Audio Lectures etc. Besides these methods students are encouraged for group discussions, Quiz, participation in various competitions and classroom seminars, practical training & viva-voce. Industrial training, Project making, attending Technical Workshops are some of the cutting edge methods used to sharpen the professional skills of the students.

6.3.3 Examination and Evaluation

- ❖ Comprehensive question bank has been prepared by the faculty members for students' practice.
- ❖ Assignments, Seminars, periodic tests, open book tests and surprise tests are also conducted by the departments as the course progresses.
- ❖ To increase the efficiency and effectiveness and to prepare the students, college conducts mid-term examinations in both the semesters.
- ❖ To maintain secrecy/ privacy, college prints its own answer-sheets for college level examinations.

6.3.4 Research and Development

The Management provides sufficient facilities for research activities:

- ❖ Staff is encouraged to do Ph.D/M.Phil, special leave is sanctioned for the consultation of research work of authors of International fame.
- ❖ Research Cell of the college encourages and helps the faculty members for the persuasion of Major/Minor Research Projects.
- ❖ Staff deputed to participate in Seminars/Conferences/Workshop as per college rules
- ❖ Seed money of Rs 25000/- is provided to faculty members who are willing to take research projects to promote research.
- ❖ Staff is encouraged to present research papers in National and International seminars/conferences.
- ❖ Staff is granted permission to guide the students for Ph.D/M.Phil programs.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ❖ There is a well-stocked air conditioned, fully computerized library with internet facility. We are member of INFLIBNET and BRITISH COUNCIL LIBRARY and the college campus is Wi-Fi for accessing the books online. Library has been regularly updated with all new books.
- ❖ Nine Smart class rooms & Four ICT rooms are there in the college campus.
- ❖ Infrastructure Plan: With the increase of student strength and introduction of new courses, college building has been renovated and expanded during the last five years. A new block has been constructed near the college.
- ❖ Apparatus & Equipments: These are purchased according to the requirement of different departments. Purchases are made through quotations called from dealers.

6.3.6 Human Resource Management

- ❖ Loan for purchase of Plot, construction/extension/Renovation of House, Marriage, Higher Education, Conveyance and purchase of wheat is recommended by the Managing committee to grant the loan as per Govt/University rules every year to the teaching and non teaching staff.
- ❖ Special Loan facility to Non-teaching staff for Medical treatment, Marriage, Repair of House etc by Managing Committee.
- ❖ Staff members are honoured after meritorious services of 25 years.

6.3.7 Faculty and Staff recruitment

- ❖ The management works to reinforce the culture of excellence. Appointments of staff is made through Selection Committee as per UGC Guidelines and the appointments are strictly made on purely merit basis. Our Management believes in the following motto : **recruit the best, retain the best and reward the best**

6.3.8 Industry Interaction / Collaboration

- ❖ Since the institution is Multi-faculty, Science, Arts & Commerce departments deal directly or indirectly with industries.
- ❖ Talks are arranged and industrialists are invited to share their views with the students.
- ❖ Students' visits are arranged in industries from time to time.
- ❖ Some Industrialists have offered job opportunities to the college students.
- ❖ Industries which are closely involved with the college are Ballarpur Industries Limited, ISGEC, Haryana Distillery, Jai Forgings, Rajiv Enterprises, Kalyan Industries, Kamal Engineering, Chouhan Paper Industries, and Oriental Engineering Works etc.
- ❖ MoU signed in 2015-16 with the following:
 - Aku physiotherapy and health centre, Yamunanagar
 - Cosmetology clinic, Santosh hospital, Yamunanagar
 - Thapar Fashions, Yamunanagar
 - Aaina Creations, Jagadhri, Yamunanagar
 - Sazi Sanwri Boutique, Sector-17, Yamunanagar
 - Meerut Fine Tailors, Yamunanagar
 - Yodha Smarak Society, Yamunanagar
 - Uthan Institute for research and development, Yamunanagar
 - National Awareness forum, Yamunanagar
 - Alcoholic Anonymous society, Yamunanagar
 - Alanon & Alateen society, Yamunanagar
 - Bharat Vikas Parishad, Yamunanagar
 - Dinesh Enterprises, Yamunanagar
 - Swar Mandir Academy, Yamunanagar

6.3.9 Admission of Students

- ❖ The admissions are done according to the eligibility conditions of Kurukshetra University. If seats in a course are limited then admission is merit based and in traditional courses, strategy for admissions is liberal.

6.4 Welfare schemes for

Teaching/ Non teaching staff:

- ❖ Loan for purchase of conveyance, land, construction, extension and renovation of the house, higher education of children and marriage of their ward.
- ❖ Deputing bus for marriage.
- ❖ Free Education to ward
- ❖ Library facilities – Staff can get books issued for their wards.
- ❖ Concessional Bus facility to staff.
- ❖ Child Care leave

Students:

- ❖ Fee-concessions
- ❖ Scholarships
- ❖ Medical care

6.5 Total corpus fund generated in 2015-16

Rs26,13,760 /-

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Faculty members
Administrative	No	-	Yes	CA

6.8 Does the University/ Autonomous College declare results within 30 days?

NOT APPLICABLE

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NOT APPLICABLE

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NOT APPLICABLE

6.11 Activities and support from the Alumni Association

The college has an Alumni Association

- ❖ The Alumni Association organizes the Annual Alumni Meet on the day of Annual Convocation every year. The alumni share their experiences during the meet. A cultural program is held for the entertainment of the alumni followed by dinner.
- ❖ Some of our alumni also contribute towards Scholarships:

Name of scholarship	Number of scholarships	Amt(Rs)	Donor
Baby Simran Kaur	1	5000	Dr Varinder Gandhi, Principal
HM Memorial Scholarship	1	5000	Mrs Arvinder Kaur (late)

6.12 Activities and support from the Parent – Teacher Association

- ❖ There is a close bond between teachers and parents of each ward. Parents can meet the teachers anytime they want regarding the progress report of their ward.

6.13 Development programmes for support staff

- ❖ Software training regarding computerization of examination results and fees, Training on basic computer operations and office automation is given to non-teaching staff members in a phased manner, to equip them with computer knowledge.
- ❖ Mr Mandeep Singh, Office Clerk is looking after the College Website

6.14 Initiatives taken by the institution to make the campus eco-friendly

Given below are the various initiatives taken by the college to make the campus eco-friendly:

- ❖ **Energy conservation:** For the conservation of energy, incandescent lamps have been replaced with CFLs and LEDs. It is mandatory for the students and staff to switch off computers, electricity equipments when not in use, ACs, lights and fans immediately after use.
- ❖ **Use of renewable energy:** For the last 20 years we have been using solar water heating system for the hostel and the college campus. Four solar lights have also been installed in the campus.
- ❖ **Water harvesting:** Rain water harvesting plant has been installed in the college campus & in the hostel to preserve rain water which otherwise goes waste.
- ❖ **Water recycling:** College has a Sewerage Treatment Plant (STP). The water treated in this plant is used for watering in the campus. Sprinklers are used for watering trees and plants which help in reducing water wastage.
- ❖ **Efforts for carbon neutrality:** In order to reduce the carbon level in the college campus, trees and herbal plants like Neem, Harshinghar, Tulsi, Sadabahar, Giloeys are planted in the college.
- ❖ **No Mobile Zone:** Certain areas of the college are marked as 'No Mobile Zone' to maintain discipline and to reduce noise pollution as well as the pollution caused by harmful radiations.
- ❖ **Plantation:** College has a beautiful lush green campus adorned with flowers and plants of many types.
- ❖ **Waste management:** Measures are taken to manage various types of waste generated in the campus. A Vermi-Composting plant has been set-up in the college to manage waste from the canteen and hostel mess.
- ❖ **No polythene:** Use of polythene is prohibited in the campus.

Criterion – VII 2015-16

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ❖ **Mobile learning-** students can download e-notes and audio lectures recorded by concerned faculty into their mobile phones to revise their syllabus.
- ❖ **Video learning:** Video recordings of eminent subject-experts and our own faculty members are shown to the science students before the practical so that students can have a better understanding of the subject.
- ❖ **Video lectures:** Video lectures by different national as well as international experts are shown to students to enhance their subject knowledge.
- ❖ **Query form** for complaints: A query form has been created to sort out the queries of students regarding examination results, registration number and certificates etc.
- ❖ **SMS facility:** The college has Bulk SMS facility.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Please see Annexure II

7.3 Give two Best Practices of the institution

- ❖ Charity week celebrated each year on the birth anniversary of Sant Nishchal Singh Ji, the founder of the college in which students, teachers and donors from city donate clothes, shoes, toys, medicines etc. The collected items are then distributed among the needy sections of society.
- ❖ As a part of value-based education, Spiritual and religious evening seminars/extension lectures are held every month in the college.

7.4 Contribution to environmental awareness / protection

- ❖ The campus is Eco-friendly, details given in answer to Q 6.14
- ❖ The college encourages tree-plantation among students by gifting them a plant sapling on their birthday. For this purpose, the college itself provides the sapling as her birthday gift and as a gesture of the Principal's blessings and appreciation.

7.5 Whether environmental audit was conducted?

Yes



No



7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

❖ SWOT Analysis of the college and departments has been done. The quality related measures will be implemented in the forthcoming years to overcome any weaknesses and threats and the strengths shall be built upon further. The IQAC has been sub-divided into 6 parts for this purpose:

- Departmental Quality Assurance Cell
- Administrative Quality Assurance Cell
- Library Quality Assurance Cell
- Hostel Quality Assurance Cell
- College Transport Quality Assurance Cell
- Student support Quality Assurance Cell

❖ There are 9 Cells and 20 literary, academic and cultural clubs active in the college to fulfil the extra-curricular and other goals of the college:

- | | |
|----------------------------|--------------------------------------|
| • Buzzcom Connexions Club | • Career Guidance and Placement Cell |
| • Civic Club | • Divinity Cell |
| • Dancing Dolphins Club | • Equal Opportunity cell |
| • Design source club | • Grievance Redressal Cell |
| • Eco Club | • Legal Literacy Cell |
| • Economics Association | • Research Cell |
| • English Literary Society | • SC/BC/Minority Cell |
| • Health Club | • Sexual Harassment Cell |
| • Hindi Literary Society | • Women Study Cell |
| • Home Science Association | |
| • Inner Wheel Club | |
| • Kotalya Club | |
| • M.Barbara Club | |
| • Media Club | |
| • Natya Manch Club | |
| • Punjabi Literary Society | |
| • Red Ribbon Club | |
| • Rotract Club | |
| • Swaranjali Club | |
| • Tech Vision Club | |

8. Plans of institution for next year

- ❖ Purchase of new bus and start of new bus routes for rural areas in Sadhaura via Dosarka
- ❖ Extension of CCTV cameras in campus II
- ❖ To conduct seminars, workshops, conferences and faculty development programs and other functions
- ❖ To conduct inter college and college level activities through various clubs of the college as mentioned in the academic calendar
- ❖ To organize several programs to commemorate the golden jubilee of Haryana and 350th Birth Anniversary of Sri Guru Gobind Singh Ji.
- ❖ Purchase of furniture for Canteen and Campus II.
- ❖ Purchase of Note Counting Machine and Safe for college office.
- ❖ Purchase of equipment for various laboratories.

Mrs Bharati Kamboj

Coordinator, IQAC

Dr Varinder Gandhi, Principal

Chairperson, IQAC

Annexure I
Academic And Activities Calender
ACADEMIC CALENDAR FOR THE ACADEMIC SESSION 2015-16

For Under-Graduate Courses (Semester System)

Admission	:	01-07-15 to 14-07-15
Teaching	:	15-07-14 to 18-10-14
Examinations	:	19-11-14 to 17-12-14
Winter Vacations	:	18-12-13 to 31-12-14
Teaching Even Semesters :	:	01-01-15 to 03-03-15
Vacations	:	04-03-15 to 08-03-15
Teaching	:	09-03-15 to 29-04-15
Examinations	:	30-04-15 to 29-05-15
Practical Examinations	:	After Theory Examinations
Summer Vacations	:	18-05-15 to 30-06-15-06-14

For Post-Graduate Courses (Semester System)

Admission	:	07-07-14 to 21-07-14
Teaching	:	22-07-14 to 19-10-14
Vacations	:	20-10-14 to 26-10-14
Teaching	:	27-10-14 to 29-11-14
Examinations	:	01-12-14 to 17-12-14
Winter Vacations	:	18-12-14 to 31-12-14
Teaching Even Semester	:	01-01-15 to 03-03-15
Vacations	:	04-03-15 to 08-03-15
Teaching	:	09-03-15 to 29-04-15
Examinations	:	30-04-15 to 17-05-15
Practical Examinations	:	After theory exam
Summer Vacations	:	18-05-15 to 30-06-15

Activities Calendar: 2015-16	
May-2015 Seminar on Vartman Pridrishya Mein Media Ki Bhumika DSR of depts.	November,2015 NSS Camp Inter Zonal Youth Festival of Kurukshetra University Inter College Declamation Contest on Cooperative Movement in India. Communal Harmony Campaign Week & Flag Day Annual Function Annual Convocation Artificial Limb Distribution camp by Aarohan Welfare Society
June, 2015 Inaugural function of KD Zone, Dance Academy Function on Ma Boli Punjabi Valedictory Function: Summer Camp by DCCW DSR of depts.	January, 2016 Quiz Contest, Educational Trip by History dept Free health check up camp by Health Club and NSS Extension Lecture by Harman Singh Dhanjal Lohri Festival & Beti Bachao Bedi Padoo campaign Girl Child Day & Declamation Contest, Poetical Recitation, Slogan Writing & Rangoli Competitions Career Placement Drive. Traffic Week organized.
July, 2015 Inauguration of New Academic session “Annapurna day” celebration by Rotract club A workshop organized by the Department of Home Sc at Village Nagal to aware the villager regarding cooking	February-2016 NAAC Visit College Founder Day Seminars & Extension Lectures Medical Check and Eye Care NSS Camp Science Day Celebration Career Counselling/ Placements Power Point Presentations Educational Trips by departments Basant Utsav Inter-State Sardar Gurwahan Singh Sawhney Memorial Shabad Gayan Competition Annual Exhibition by Department of Fine Arts. Quiz & Debugging Competition by Department of Computer Sc & Application.
August, 2015 Installation function by Rotract club Tree Plantation on Forest Week by NSS Open Quiz on Independence Day by NSS units Fresher’s Meet of Under-Graduate and Post-Graduate World Breast Feeding week Celebrations World Photography Day Open quiz by Department of Punjabi Seminar on Globalization of Sri Guru Granth Sahib Ji GNGC ROTARACT installation.	March, 2016 Seminars & Extension Lectures Home Science Festival Blood Donation Camp Trip by Dept of Computer Science and Information Technology & Dept of Visual Arts Inter College Sardarni Iqbal Kaur Sawhney (Dharohar) Folk Song & Dance Competition Inter College Poetry Recitation Competition Inter College Fashion Show
September-2015 Educational visits by the Departments Talent Show Competition Nutrition Week by Department of Home Sc Hindi Diwas by Department of Hindi	April-2016 Farewell Parties of different outgoing classes Undergraduate & Postgraduate Charity Week on Birth Anniversary of our Founder Sant Pandit Nischal Singh Ji Maharaj

<p>Essay Writing, Declamation, poetical Recitation & Poster & Slogan competition by Legal Literacy Cell</p> <p>Extension lecture by Department of English</p> <p>International Literacy Day by Economics dept</p> <p>Teachers day Celebration by tech-vision club</p> <p>World grand-parents day, Literacy Day, 'Youth in Asia', by Rotract club</p> <p>Divinity Seminar</p>	<p>Educational Visits by different departments</p> <p>Swachh Bharat Campaign</p> <p>Quiz Competition: Know Your College</p> <p>Sri Akhand Path Sahib held to seek blessings before examination</p>
<p>October-2015</p> <p>Activities of depts, clubs and cells</p> <p>Extension lectures by depts</p> <p>Rally on 'Save Water' by History dept</p> <p>Quiz Contest by History dept</p> <p>Trip, Exhibition cum sale by dept of Home-Science</p> <p>Diwali at Old age Home by Rotract club</p> <p>National Camp by NSS</p> <p>Competition by Women Study Cell</p> <p>Seminar by Legal Literacy Cell</p>	

Annexure II

Plan Of Action And Action Taken Report

Plan of Action	Achievements
Audio and video recording of lectures, preparation of e-notes, power-point presentations etc to continue	The process continues
Question Bank in all subjects to be built upon	Soft copy of Question bank placed in the library
To conduct Seminars, Workshops, Faculty Development Programs and other functions	College Level Spiritual Seminars, Extension Lectures, Inter-State Shabd Gayan completion, Inter-College Fashion Show, Inter-College Singing and Dance competition and many other functions organized
To conduct Inter-College and college-level activities through various Clubs of the college as mentioned in Academic Calender	Most of the activities planned were carried out by different depts and clubs.
Completion of sports building and new block	Sports complex created in campus-II,
Creation of heritage room, 3 rd chemistry Lab, new Cafeteria and new facility for canteen	Completed
Construction of Conference Hall equipped with audio-visual aids.	Completed.
To purchase Server and computers for computer lab 5 and other equipments as per requirement	Purchased
Introduction of new subjects	BA with Social Work has been introduced in this session.
Installation of CCTV cameras and GPS system in college buses	Installed in 12 buses
Upgradation of CCTV Cameras in the college campus	Completed
Installation of solar lights	6 solar lights installed in the campus
Installation of solar water heating system in the hostel	Installed
Installation of Sanitary Pads Vending Machine and Incinerators	One Sanitary Pads Vending Machine and two Incinerators installed in the hostels.

