



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	GURU NANAK GIRLS COLLEGE
Name of the head of the Institution	DR. Mrs. Varinder Gandhi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01732224372
Mobile no.	9254022028
Registered Email	gngcollegeynr@gmail.com
Alternate Email	iqacgng@gmail.com
Address	Santhpura , Yamuna Nagar
City/Town	Yamuna Nagar
State/UT	Haryana
Pincode	135001

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Mrs. Bharti Kamboj
Phone no/Alternate Phone no.	01732224372
Mobile no.	9896633345
Registered Email	bhartikamboj@gmail.com
Alternate Email	gngcollegeynr@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.gngcollegeynr.com/wp-content/uploads/2017/04/AQAR-2015-16.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.gngcollegeynr.com/academics/academic-calendar/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	73.35	2003	21-Mar-2003	20-Mar-2008
2	A+	3.10	2016	19-Feb-2016	18-Feb-2021

6. Date of Establishment of IQAC	25-Aug-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Extension Lecture on Various Sections of IPC	08-Mar-2017 1	100

Historical trip to Lohgarh-First captial of Sikh state	16-Oct-2016 1	150
International seminar on 'Shaastar ton Shaster tak di yatra: Guru Gobind Singh Ji	28-Mar-2017 2	200
Educational Trip to Science City Jalandhar and Golden Temple Amritsar	23-Sep-2016 2	52
Leadership Training Camp	19-Sep-2016 2	80
Extension Lecture on Critical Appraisal : An Insight into India's Exclusive Growth	27-Aug-2016 1	60
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
HINDI DEPARTMENT	Minor Research Project	UGC	2017 1	102500
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Governing Body meetings held on a regular basis with members of the committee to discuss the Academic and the Administrative problems, if any.

Conducted Personality development programs. Upgraded library by subscription to more ejournals (INFLIBNET) and providing inter connectivity with other elibrary (British Council Library)

More avenues for students to engage in community services. Sensitizing students to ecological and environmental issues.

National Seminars, conferences, Workshops, Faculty Development Programs and invited talks arranged.

Empowering staff and students with life skills through Women Study Cell and Legal Literacy Cell

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Audio and video recording of lectures, preparation of enotes, powerpoint presentations etc to continue	Departments prepared e contents as per their subjects
To conduct Seminars, Workshops, Faculty Development Programs and other functions	International conference and national seminars of various subjects, Extension Lectures, Inter-State Shabad Gayan competition, College level spiritual Seminar and many other functions organized
To conduct Inter-College and college-level activities through various Clubs of the college as mentioned in Academic Calendar	Most of the activities planned were carried out by different depts and clubs.
To introduce new courses	M.A. Political Science was introduced
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Principal of College	31-Mar-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	12-Apr-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has a well planned curriculum delivery and documentation mechanism. Lesson plans are prepared by each department in the beginning of the semester, these lesson plans are designed by teachers for their respective subjects. After due screening by the Head of departments, these lesson plans are put forward to Principal for approval and implementation. The files are kept in the department.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Political Science	30/08/2016
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil

No file uploaded.

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Foreign Trade	27
BBA	Final Year	8
BCom	Comp. App. Final Year	31
BCom	Comp. App. Second Year	62
BSc	(Hons.) I.T. Final Year	6
MSc	Food and Nutrition (Previous)	20
MSc	Food and Nutrition (final)	25
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college has a well planned mechanism for taking feedback from students. Teachers have been assigned tutorial groups. A meeting with each group is held once in every month. Students are encouraged to share their views during these tutorial discussions. Apart from verbal feedback , students are encouraged to fill the Student Feedback Form which they can collect from their respective tutorial in-charges. After the students' submission of feedback forms , these forms are further submitted to IQAC committee for analysis. Constructive suggestions are used towards the improvement of quality culture.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economic	30	14	14
BA	History	30	15	15
BA	Pol Sci	30	19	19
BA	Punjabi	30	6	6
BA	English	30	15	15
BA	Hindi	30	11	11

BA	Arts	400	304	304
BA	Mass Comm	60	8	8
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2319	454	102	8	110

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
110	110	6	4	4	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

For mentoring, the college has an excellent system of having a meeting with the students once every month which is known as tutorial. At the start of the academic session, all the students are divided into tutorial groups. There are about 30 students in each group under the guidance of one teacher. In tutorials, the teacher-in-charge mentors the students regarding the rules and policies of the college, their personal problems, issues and grievances regarding college, university directives regarding examination and its forms. The teacher-in-charge asks for various problems which students face in the college. She tries to talk out those problems and come out with the solutions. But if the teacher is not able to solve a certain grievance, it is taken up to the tutorial head who further discusses the issue with the Principal and the management and it is made sure that the problem gets solved. By the end of the academic session, the teachers of the final year classes start discussing with the students about their careers. They guide them for various job prospects and further studies after the completion of their respective courses. The college also conducts various career counselling seminars time to time for the outgoing classes and also holds tutorials for preparing them for the interviews.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2773	110	1 : 25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
52	49	3	3	30

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from
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	state level, national level, international level		Government or recognized bodies
Nill	nil	Nill	nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	2504	Semester IV	29/05/2017	22/07/2017
MCom	2284	Semester IV	06/05/2017	28/07/2017
BCom	1236	Semester VI	26/04/2017	01/07/2017
BA	1046	Semester VI	26/05/2017	03/07/2017
BA	1016	Semester VI	26/04/2017	08/07/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per University directives, during a semester, the college evaluates the students with two class tests, two assignments and a sessional exam. Apart from that, the teachers continuously evaluate the students with class discussions, seminars, oral tests and presentations to assess their performance. The teachers, through these methods identify the weak students in the class and accordingly arrange for remedial classes. Every teacher is given students of one class under remedial classes where teachers work upon their shortcomings and try hard to bring them at par with other students in the class. This greatly helps those students regain their confidence in themselves and improve upon their marks in exams.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Kurukshetra University, at the start of every academic session, sends the calendar which contains the commencement and end dates of semesters, the dates of final exams of each semester, summer, winter and spring vacation and various other holidays. The college follows the university calendar for the academic activities. The dates of the sessional exams, which are conducted once in each semester, are decided by the college. FOR UNDER-GRADUATE COURSES EVENT DURATION Admissions 01.07.2016 to 14.07.2016 Teaching (Odd Semester)15.07.2016 to 11.11.2016 Sessional exams 16.09.2016 to 20.09.2016 Examinations 12.11.2016 onwards Winter Vacation 19.12.2016 to 01.01.2017 Teaching (Even Semester)02.01.2017 to 25.04.2017 Sessional Exams 14.03.2018 to 18.03.2018 Examinations 26.04.2017 onwards Summer Vacation 06.05.2017 to 30.06.2017 POST-GRADUATE COURSES EVENT DURATION Admissions 01.07.2016 to 21.07.2016 Teaching (Odd Semester)22.07.2016 to 16.11.2016 Sessional exams 16.09.2016 to 20.09.2016 Examinations 17.11.2016 onwards Winter Vacation 19.12.2016 to 01.01.2017 Teaching (Even Semester) 02.01.2017 to 25.04.2017 Sessional exams 14.03.2018 to 18.03.2018 Examinations 26.04.2017 onwards Summer Vacation 06.05.2017 to 30.06.2017

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

[NIL](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1236	BCom	Commerce	199	93	46.7
1296	BSc	Science	185	90	48.6
1156	BA	Mass Communication	2	2	100
1016	BA	Arts	167	85	50.9

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[NIL](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	912	UGC	140000	122840

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	History	2	5.69
International	Chemistry	3	2.85
International	Economics	1	4.54
International	Music(V)	1	0
International	Commerce	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Music (Instrumental Book)	1
Economics (Chapter)	1
Mathematics (Books)	4
Computer Science (Book)	1
Computer Science (Chapters)	4
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	54	Nil	Nil

Presented papers	46	100	3	Nil
Resource persons	1	10	4	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Free body Checkup Camp-23-08-2016	Lions Club, Jagadhari	2	55
Nss Day Celebrati on-24-09-2016	Kurukshetra University Kurukshetra	1	2
Cancer Insurance camp 17-02-2017	HDFC Bank	2	80
Annual Training Camp at Ambala Cantt, 8-10-16 to 17-10-16	Central Haryana State Government	1	15
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Slogan Making on Save Environment	Silver Medal Certificate	Central Haryana State Government	1
Poster Making	Bronze Medal Certificate	Central Haryana State Government	1
Drill	Gold Medal Certificate	Central Haryana State Government	1
Group Dance	Gold Medal Certificate	Central Haryana State Government	10
Solo Dance	Gold Medal Certificate	Central Haryana State Government	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Aids Awareness	Family Planning Association (11.08.2016)	Aids Awareness Lecture	2	100

World Aids Fortnight	Family Planning Association (01.12.2016 to 15.12.2016))	Aids Awareness Lecture	2	50
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
National Seminar (21,22.03.2017 Economic Dep.))	316	DHE,Haryana	2
Two Days Leadership Training Camp Collaborating with Forum of free Enterprise M.R.Pai Foundation, Mumbai (19,20.09.2016 Eco. Dept.)	80	G.N.G College,Ynr	2
Artificial Limbs Distribution (01.10.2016 Comp. Sci.)	41	Arohan Welfare Society	1
National Seminar (18.03.2017 Marketing Dept.))	88	DHE, Haryana	1
National Level Kavi Darbar (27.08.2016 Punjabi Dept.)	250	Haryana Sahitya Academy	1
National Seminar (23.01.2017 Punjabi Dept.)	500	Haryana Sahitya Academy	1
International Seminar (28,29.03.2017 Punjabi Dept.)	500	Haryana Sahitya Academy	2
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5500000	5219707

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Others	Existing
Others	Existing
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIMT	Partially	5.6.1	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	36730	4893918	874	251635	37604	5145553

Reference Books	15316	1538274	30	30058	15346	1568332
e-Books	216000	5000	2919000	Nil	3135000	5000
Journals	48	70305	Nil	Nil	48	70305
e-Journals	20000	5000	Nil	Nil	20000	5000
Digital Database	21	5000	Nil	Nil	21	5000
CD & Video	973	8167	29	Nil	1002	8167
Library Automation	1	8000	Nil	Nil	1	8000
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
Others(s pecify)	6929	795687	240	104814	7169	900501

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	259	6	26	0	0	9	38	10	0
Added	0	1	0	0	0	0	0	0	0
Total	259	7	26	0	0	9	38	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
120000	110778	5300000	5187806

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

POLICY AND PROCEDURE TO UTILIZE INFRASTRUCTURE To ensure the smooth functioning of the classes during the academic session, college has a proper procedure to provide and utilize all the basic infrastructure for the holistic development of the students. All the HOD's and in charges of all laboratories, library and sport complex give their requirements through proper channel. On the basis of their requirement, quotations are invited from the market. Sometimes purchase is also done from the old quotations. Some labs do not require purchase every time, they need only updation. So updation is done according to the requirement. The purchase and updation can be done maximum thrice in a year. After receiving the material, verification is done. Entry is done in the stock register. Stock registers are verified annually. Various committees are formed by the college to ensure the transparent procedure to utilize the infrastructure.

<https://www.gngcollegeynr.com/college-committees/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Staff Fund	67	117500
Financial Support from Other Sources			
a) National	Government	486	3762155
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Ten Day Yoga Camp	11/06/2017	11	Department of Physical Education
Two day Leadership Training Camp	19/09/2016	80	Forum of free Enterprise M.R.Pai Foundation, Mumbai Department of Economics
Two day Workshop on Graphic Design	17/02/2017	40	Amino Institution, Yamuna Nagar Department of Computer Science
National Seminar	18/03/2017	88	DGHE and

on Skill Development Challanges			Department of Commerce
Two day National Seminar on Contribution of Haryana in growth of Indian Economy	21/03/2017	74	DGHE and Department of Economics
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Extension lecture	Nill	58	Nill	Nill
2017	Extension lecture	Nill	50	Nill	Nill
2017	2 Days Workshop	Nill	15	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
25	24	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
06	63	28	GNG College Ynr	50	24
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	130	GNG College Ynr	GNG College YNR	GNG College YNR	PG
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	3
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Athletic Meet	College Level	170
International Yoga Day	College Level	34
National Sports Day	College Level	70
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Nil	Internat ional	Nill	Nill	Nill	Nill
2016	Nil	National	Nill	Nill	Nill	Nill
2017	Ist Prize	National	Nill	1	1538008, 1538011, 1538005, 1538007, 1638002, 1511221	Shruti, Navina, Vandana, Lakshmi, Diksha, Richi
2017	consolat ion Prize	National	Nill	1	1511221	Ruchi
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

STUDENT COUNCIL Student Council acts as bridge between students and staff, highlighting student's cause and issues, promote the interests of the students and to act as representatives of college staff in many formal and informal events and occasions. The purpose is to create a team of students who are ready and willing to assume higher responsibly and work shoulder to shoulder with staff. Student Council is neither nominated nor selected by staff but students voluntarily offer their services to the council. The Staff ensure that student council is representative of juniors and seniors and of all faculties. Student council provide win-win situation for staff and the students, as it helps to raise the profile of the students and provide team development activities for the students and the staff gets the disciplined force of students. Because of these benefits, the Student Council became part of the structure of our college. Student Council of Guru Nanak College, Yamunanagar is a volunteer force of students, who are involved in various activities of the institution, such as college functions, seminars, events, fests etc. They work as extended arms of staff and students showcasing their abilities, talent, acumen, hard work, management and disciplinary skills for the benefit of the institution and

its students. Our college also religiously joined the celebrations by organizing "Langar", "Nagar Kirtan", "Guru Granth Sahib's Akhand Path" and the volunteers of Student Council ceremoniously welcome and receive the Chief Guest and other revered Guests, ensure discipline during event, help in preparation and serving of Langar and courteously escort the guests during their departure. Similarly during "Sakrant" celebration also, they piously perform their discipline duty. The volunteers of Student Council are also part of indispensable team in organizing Annual Sports events, Independence Fests, preparation for Youth Festival, various Quiz Contest, PPT Presentation, Symposia, Seminars and various social events like "Save water Campaign", "Tree Plantation", awareness of "Electoral Process Voting Rights". At GNG, we have created a unique representative structure through which students of our College can become involved in the affairs of the college. Student councils have created a sense of ownership for the college and its activities among the students. The council gives students an opportunity to acquire the communication, planning and organizational skills, that shall bring immense benefits in their future lives. -----

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

30200

5.4.4 – Meetings/activities organized by Alumni Association :

NO

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college promotes the culture of decentralisation and participative management towards academic and administrative functioning by giving the opportunity to all the faculty members to lead the college in various capacities such as deans, directors, coordinators, HODs to facilitate academic, co-curricular and extra curricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Since the institution is Multi-faculty, Science, Arts Commerce departments deal directly or indirectly with industries. ? Talks are arranged and industrialists are invited to share

their views with the students. ? Students' visits are arranged in industries from time to time. ? Some Industrialists have offered job opportunities to the college students. ? Industries which are closely involved with the college are Ballarpur Industries Limited, ISGEC, Haryana Distillery, Jai Forgings, Rajiv Enterprises, Kalyan Industries, Kamal Engineering, Chouhan Paper Industries, and Oriental Engineering Works etc. ? MoU has been signed with the following: ? Aku physiotherapy and health centre, Yamunanagar ? Cosmetology clinic, Santosh hospital, Yamunanagar ? Thapar Fashions, Yamunanagar ? Aaina Creations, Jagadhri, Yamunanagar ? Sazi Sanwri Boutique, Sector-17, Yamunanagar ? Meerut Fine Tailors, Yamunanagar ? Yodha Smarak Society, Yamunanagar ? Uthan Institute for research and development, Yamunanagar ? National Awareness forum, Yamunanagar ? Alcoholic Anonymous society, Yamunanagar ? Alanon Alateen society, Yamunanagar ? Bharat Vikas Parishad, Yamunanagar ? Dinesh Enterprises, Yamunanagar ? Swar Mandir Academy, Yamunanagar

Library, ICT and Physical Infrastructure / Instrumentation

There is a well-stocked air conditioned, fully computerized library with internet facility. Teacher are member of INFLIBNET and BRITISH COUNCIL LIBRARY and the college campus is Wi-Fi for accessing the books online. Library has been regularly updated with all new books. ? Nine Smart class rooms Four ICT rooms are there in the college campus. ? Infrastructure Plan: With the increase of student strength and introduction of new courses, college building has been renovated and expanded during the last five years. A new block has been constructed near the college. ? Apparatus Equipment: These are purchased according to the requirement of different departments. Purchases are made through quotations called from dealers.

Examination and Evaluation

Comprehensive question bank has been prepared by the faculty members for students' practice. ? Assignments, Seminars, periodic tests, open book tests and surprise tests are also conducted by the departments as the course progresses. ? To increase the

efficiency and effectiveness and to prepare the students, college conducts mid-term examinations in both the semesters. Seven days are provided to the teachers for evaluation work. Students scoring less than 20 percent are reevaluated. ? To maintain secrecy/privacy, college prints its own answer-sheets for college level examinations.

Teaching and Learning

The college has well experienced faculty members, who participate actively in academic programmes and the library staff is also well qualified and their services and experience is used in updating library for the optimum use of the students. The teachers are given full permission to enrich their knowledge through Seminars, Refresher Courses and Orientation Courses etc. ? Various teaching methodologies are applied so that students have a better understanding of the subject. Class-room teaching is done through chalk and board method, Power-Point presentations, Video and Audio Lectures etc. Besides these methods students are encouraged for group discussions, Quiz, participation in various competitions and classroom seminars, practical training viva-voce. Industrial training, Project making, attending Technical Workshops are some of the cutting edge methods used to sharpen the professional skills of the students.

Curriculum Development

The curriculum is framed by Kurukshetra University in accordance with UGC guidelines. However suggestions to the syllabi committee are given through the teachers who are members of Board of Studies, other Bodies and Committees of the University and State Education Department. ? The institution focuses on multi skill development of students in order to ensure employability. All the Skill Based Add-On courses are available to the students irrespective of their major subjects. This facility enables students to choose the courses of their interest and for future development ? The curriculum for add-on courses introduced by the Kurukshetra University in our college has been designed by the respective departments of our college.

Research and Development	<p>The Management provides sufficient facilities for research activities: ? Staff is encouraged to do Ph.D. / M.Phil., special leave is sanctioned for the consultation of research work of authors of International fame. ? Research Cell of the college encourages and helps the faculty members for the persuasion of Major/Minor Research Projects. ? Staff deputed to participate in Seminars/Conferences/Workshop as per college rules. ? Staff is encouraged to present research papers in National and International seminars/conferences. ? Staff is granted permission to guide the students for Ph.D./M.Phil. programs.</p>
Human Resource Management	<p>Loan for purchase of Plot, construction/extension/Renovation of House, Marriage, Higher Education, Conveyance and purchase of wheat is recommended by the Managing committee. to grant the loan as per Govt/University rules every year to the teaching and non- teaching staff. ? Special Loan facility to Non-teaching staff for Medical treatment, Marriage, Repair of House etc by Managing Committee. ? Staff members are honoured after meritorious services of 25 years.</p>
Admission of Students	<p>The admissions are done according to the eligibility conditions of Kurukshetra University. If seats in a course are limited then admission is merit based and in traditional courses, strategy for admissions is liberal.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	1. Communication through official email ID 2. Online Submission of Project under various Schemes
Administration	1. Data generation and Submission through E mails only 2. Online data submission of students in employment office.
Finance and Accounts	All entries of Expenditure and budget are done on Talley software.
Student Admission and Support	ACADEMIC MANAGEMENT SYSTEM SOFTWARE is used for admission and to collect the college fee

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nil	Nil	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nil	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
workshop	1	30/01/2017	30/01/2017	01
Workshop	1	20/01/2017	20/01/2017	01
Refresher Course	3	15/12/2016	04/01/2017	21
Refresher Course	5	26/11/2016	16/12/2016	21
Orientation Course	1	30/08/2016	05/09/2016	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	61	2	36

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Awareness programme on health issues Workshop on safety measures Library facilities for staff ward First-Aid facilities Crech facility for staff ward Water purifier and water coolers, casual	Refreshment facility during office hours PF Scheme for non-teaching, Uniform , Awareness programme on health issues, Workshop on safety measures Library facilities for staff ward	Fee concession to needy and meritorious students Facility of Student Suggestion box for further improvement. On Campus First Aid Facility Free books for meritorious Students Earn

leave. Duty leave , Maternity Leave, refreshment facility in staff room, G.I. Scheme, N.P. S Microwave facility in Canteen. Recreational activities and sports activity and gym facility.	First-Aid facilities Crech facility for staff ward Water purifier and water coolers, Recreational activities and sports activity and gym facility	while you Learn faculty in Library Awareness programme on health issues Workshop on safety measures, Recreational activities and sports and fitness facility. Well- furnished Common Room with canteen/Mess facility, on campus hostel facility.
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has inbuilt mechanism of internal and external audit which perform timely check on the expenditure made through college funds as well as through various funding agencies. Fund allotment and disbursement through schemes is regularly checked and recommended to the account office through Principal. Internal audit is conducted on regular basis throughout the whole year by Chartered Accountant. T.D. S and G.S.T. returns are filled regularly online under the supervision of concerned professional. For external audit, statutory audit is conducted every year and audit report prepared in Form 10 B. Income Tax returns are regularly filled by Chartered Accountant. UGC and DGHE Audits are conducted by the concerned department on random basis. Inspection conducted by the Kurukshetra University Kurukshetra throughout the year. Timely submission of audited statements of expenditure, utilization certificate and purchase of library books and journal is executed well within the time framework and submitted to the funding agency.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals members	964250	For College welfare
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6.4.3 – Total corpus fund generated

110920

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Kurukshetra University Kurukshetra	No	Nill
Administrative	Yes	C A	Yes	DGHE/ CA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is a close bond between parents teachers of each ward. Parents can meet the teachers any time they want regarding the progress report of their ward.

6.5.3 – Development programmes for support staff (at least three)

Software training regarding computerization of examination results and fees, Training on basic computer operations and office automation is given to non-teaching staff members in a phased manner, to equip them with computer knowledge.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. purchased new Bus. 2. Purchased new computers.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Movie Macveth Showen to Students	27/02/2016	27/02/2016	27/02/2016	50
2016	Trip to Renuka Ji and Paonta Sahib	08/04/2016	08/04/2016	08/04/2016	70
2017	National Seminar on Guru Gobind Singh Ji	23/01/2017	23/01/2017	23/01/2017	280
2017	Extensation Lacture or Mental Health	11/02/2017	11/02/2017	11/02/2017	120
2017	Skin Checkup Camp	18/02/2017	18/02/2017	18/02/2017	130
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	Yes	3
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	1
Rest Rooms	Yes	4
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	2	7	21/06/2016	1	Celebration of International Yoga Day by organizing Yoga Camp	Maintenance of Students and Staff fitness by Physical, Mental Spiritual exercises 35	35
2016	2	7	19/07/2016	1	History Department organized Handicraft Workshop of Waste Woolen Items	Best out of waste,	70
2017	5	8	29/01/2017	1	Environment conservation Awareness Programme at Snatam Dharam Mandir. A Tribute	Awareness Environment conservation	11

					given by Dr. S.L.Saini President of Haryana E nviroment Society		
2017	5	8	09/03/2 017	1	Poster Making Co mpetition on Energy Conservat ion organized by Physics D epartment	Awareness on Energy Conservat ion	74
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students in College Prospectus	01/07/2016	Formation of Library Advisory Committee to ensure the implementation of the Code of Conduct by the students in library
Code of Conduct for Students in Computer Labs.	01/07/2016	Code of conduct in computer lab is ensured by faculty members taking practical lab. They ensure that the students follow the instructions displayed in all computer labs. Various workshops and certificate courses apart from syllabus are provided to them so as to inculcate professional work ethics and awareness about security threats existing in cyber world.
Code of Conduct for Students in Canteen	01/07/2016	Formation of Canteen Committee to ensure the implementation of the Code of Conduct by the students in college canteen
Code of Conduct for Teaching Staff	01/07/2016	Code of Conduct as per norms of DGHE / KUK
Code of Conduct for Non- Teaching Staff	01/07/2016	Code of Conduct as per norms of DGHE / KUK

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
A Quiz contest was organized by Kautilya History Association and Civic Club on the theme YAAD KARO QURBANI as per directions of HRD minister, Govt. Of India	11/08/2016	11/08/2016	16
Artificial Limb Distribution Camp was organized in collaboration with Aarohan Welfare Society. 45 limbs were distributed	01/10/2016	01/10/2016	6
Women Study Cell and HD Department in association with NGO Uthan conducted One Day Workshop with Special Children in College Premises where many activities were conducted by students for Special Children	21/02/2017	21/02/2017	71
Activity performed to motivate Slum area children for education	24/03/2017	24/03/2017	20
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Gifting a sapling as a token of Honour to all the guests and visitors on various college functions
Encouraging Tree Plantation among students by gifting them a plant sapling on their birthday
Tree Plantations being done by the Chief Guests in college campus at various functions
Rain Water Harvesting System
Sewage Treatment Plant
Solar Lights Solar Geysers
Vermicomposting Pit

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Teaching Gurmukhi Recitation of Gurbani Path to the people in their

surroundings by students of Punjabi Department Annual organisation of Blood Donation Camps in collaboration with Vishava Hindu Parishad Before commencement of Semester Exams, students are bestowed with divine blessings of Akhand Path Sahib ji in College Auditorium Daily Morning Assembly begins with Recitation of College Shabad and Ardas followed by National Anthem Commencement of Semesters with Sukhmani Sahib Path in College Gurudwara Sahib Imbibing Spirituality in students by Monthly Sangrand Celebration in College Gurudwara Sahib and Annual Celebration of Shri Guru Ramdas ji's Gurupurab

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

www.gngcollegeynr.com

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Guru Nanak Girls College, Santpura, Yamuna Nagar has long been recognized as one of the premier institutions of higher learning for rural as well as urban girls in Haryana. Established in 1973, the college is a testimony to the far sighted vision of its Founder, very revered Sant Nischal Singh ji. Education transforms human being into human capital. A teacher and her way of thinking is the most important in any educational system as education is beautification of the inner world and the other world. Education is the key to success and dispels the darkness of illiteracy, builds the character and makes a person worthy citizen. We at Guru Nanak Girls College educate girls with pious passion and diligent devotion, inculcating creativity and curiosity coaxing them to articulate their position and perspective through freedom of speech and writing. Our vision is to make each individual vibrant and versatile citizen, encouraging originality in thought and action, so that they can keep pace with global challenges and make a difference with their intellectual and creative horizon. New young brains with their unique hopes, fear and dreams choose this institution as a destination of their aspirations and the college like a doting mother has taken them under its care. Forty years ago, when a section of the society considered that education is not for girls, there did stand that great person who felt the necessity to impart them not only elementary but higher education. To accomplish this vision GNG College has introduced post-graduation courses in various fields of arts, commerce and sciences with an aim that after graduation every rural girl can continue her education in spite of traditional beliefs of her parents to not letting her move outside for her higher education. There are at present 14 courses for Masters and 41 courses of Bachelors. Through education provided to the rural girls, our college is achieving its mission to educate the society as we believe that an educated girl educates the two families linked with her. Today we feel proud to be heirs to the astounding vision and leadership in social engineering of Sant Nischal Singh ji.

Provide the weblink of the institution

<https://www.gngcollegeynr.com>

8.Future Plans of Actions for Next Academic Year

8. Plans of institution for next year ? To start the following courses:- o B.A. / B.Sc. – B.Ed. Integrated course o B.Sc. Fashion Designing o B.A. with NSS and Statistics as optional subjects ? New Installation of CCTV Cameras ? Extension of solar electricity plant ? Setting up of a guest room in college campus