



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		GURU NANAK GIRLS COLLEGE
Name of the head of the Institution		Dr. (Mrs.) Varinder Gandhi
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01732224372
Mobile no.		9254022028
Registered Email		gngcollegeynr@gmail.com
Alternate Email		iqacgng@gmail.com
Address		GNG College, Santpura
City/Town		Yamuna Nagar
State/UT		Haryana
Pincode		135102
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Mrs. Bharti Kamboj
Phone no/Alternate Phone no.	01732224372
Mobile no.	9896633345
Registered Email	iqacgng@gmail.com
Alternate Email	gngcollegeynriqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.gngcollegeynr.com/wp-content/uploads/2018/04/IQAC_Final_report_April_02_2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.gngcollegeynr.com/academics/academic-calendar/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	73.35	2003	21-Mar-2003	20-Mar-2008
2	A	3.10	2016	19-Feb-2016	18-Feb-2021

6. Date of Establishment of IQAC	25-Aug-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Dept. of Economic	08-Sep-2017	35

Organized International Literacy Day	1	
Dept. of Computer Science organized an extension lecture.	09-Oct-2017 1	63
Women Cell organized Sanitary Pad Collection Drive	16-Feb-2018 1	180
Faculty of Sciences celebrated Science Day	27-Feb-2018 1	75
Department of Mathematics & Department of Computer Science organized D.G.H.E. sponsored one day National Seminar on	06-Mar-2018 1	180
Dept. of History organized Historical Trip to Adi-Badri and Panchmukhi temple (Yamuna Nagar)	13-Apr-2018 1	40
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Guru Nanak Girls College	Youth Festival	Kurukshetra University	2017 60	500000
Guru Nanak Girls College	Science Exhibition	DGHE	2017 365	20000
Guru Nanak Girls College	Seminar Grants	DGHE	2018 60	100000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

- ? Conducted Personality development programs.
- ? Upgraded library by subscription to more e-journals (INFLIBNET) and providing inter-connectivity with other e-library (British Council Library).
- ? Sensitizing students to ecological and environmental issues.
- ? More avenues for students to engage in community services.
- ? National Seminars, conferences, Workshops, Faculty Development Programs and invited talks arranged.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Imbibing Divinity	Sangrand Celebration every Month at Campus Gurudwara Sahib
Imbibing Divinity	Celebration of Gurupurab of Guru Ram Dass Ji every year
Imbibing Divinity	Launching of Baba Banda Singh Bahadur Light & Sound Show in collaboration with Haryana Government Local Authorities
Imbibing Divinity	Staff and students Participated in Nagar Kirtan of Guru Nanak Dev ji's Gurupurab of Paper Mill Gurudwara
Imbibing Divinity	Staff and students participation in Hola Mohalla Samagam Celebrations at Gurudwara Thara Sahib, Jodiyan
Sensitization of Students towards Menstrual Hygiene	Pad Collection Drive for Girls of Slum Area in collaboration with NGO PINKISHE on 16.2.18
Sensitization of Students towards Menstrual Hygiene	Showing Padman Movie to all students and staff on 22.2.18
Uplifting the Motivation Level of Students	Screening of motivational movies for the students via like LOC Kargil, Mela Baba Nanak Da, Documentary movie Kuru Buddha

Sensitization towards Gender Equity	Rally on Beti Bachao Beti Padhao in collaboration with NGO Ek Kadam Manavta ki Aur dated 5.2.18				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> <tr> <td style="text-align: center;">Principal</td> <td style="text-align: center;">05-May-2020</td> </tr> </table>		Name of Statutory Body	Meeting Date	Principal	05-May-2020
Name of Statutory Body	Meeting Date				
Principal	05-May-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	28-Feb-2018				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has a well-planned curriculum delivery and documentation mechanism. After a meeting with the principal, time table in-charges ask for workload allotment from each department. HODs then make a thorough assessment of the courses offered and teacher requirement. Work load allotment, as per performa designed in the college, is then, put forward to the principal. Allotment of courses is also discussed amongst the departmental members and is then conveyed to the principal for approval. New teachers are recruited as per requirement. Time table is designed in three ways- teacher-wise, department -wise and stream-wise. Such a process brings transparency and avoids any kind of confusion. Since the college offers a variety of options in subjects, at times, some clashes occur in time table. Such clashes of period allocation are then resolved by the time table in-charge. Once the process of classroom teaching starts, after resolution of clashes in time table, if any, the final time table is put forward to the principal who ensures that all classes are being taken regularly. Once the session begins, lesson plans are prepared by each department at the beginning of the semester. These lesson plans are designed by teachers for their respective subjects. After due screening by the HOD, these lesson plans are put forward to the principal for approval and implementation. The files of these lesson plans are kept in the department. Academic calendar of the university is followed. The curriculum is enriched with various

departmental activities. Quizzes, power point presentations, open book tests, black board tests, group discussions, movies, dialogue enactment, peer teaching etc. are the various activities which departments take up to enrich the curriculum and to help students inculcate the aspects of education better and deeper. Departments also organize educational trips to provide practical knowledge to students. The trips also aim to make learning a fun activity for students. Extension lectures are also organized with the thought- the more the better. Subject experts from other colleges and universities augment the knowledge of students by sharing their expertise. This way students get a chance to interact with teachers from other places. This helps them to improve upon their knowledge base. While taking up these activities, it is ensured by the HOD that all members of the department actively participate in these. For this, a departmental register is maintained for assigning of duties. Besides this a departmental activity register or file is also kept by the individual departments wherein record of all activities undertaken by the students and faculty is kept date-wise. Remedial classes for weak students are also conducted from time to time. Teachers also participate in various seminars and conferences and get their papers published to stay updated. The knowledge thus acquired proves beneficial in teaching learning process. University results are maintained in college performas by concerned teachers. Department wise summary of results and merit lists are prepared. The same is kept in the department for future reference.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field
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		Projects / Internships
BCom	Computer Applications	60
BCom	Foreign Trade (third and fifth semester)	36
BBA	Sixth Semester	16
MSc	Food and Nutrition Previous and final	29
BSc	(Hons.) Information Technology	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The college has a well planned mechanism for taking feedback from students. Teachers have been assigned tutorial groups. A meeting with each group is held once in every month. Students are encouraged to share their views during these tutorial discussions. Apart from verbal feedback , students are encouraged to fill the Student Feedback Form which they can collect from their respective tutorial in-charges. After the students' submission of feedback forms , these forms are further submitted to IQAC committee for analysis. Constructive suggestions are used towards the improvement of quality culture.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	Commerce	80	39	39
BCom	Comp. App.	60	58	58
BA	Arts	400	386	386
BA	Hindi	30	15	15
BA	English	30	29	29
BA	Punjabi	30	6	6
BA	Pol Sci	30	18	18
BA	History	30	22	22
BA	Economic	30	19	19

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2499	434	118	8	126

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
126	126	6	4	4	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has an excellent system of mentoring through tutorials which is conducted at the end of every month. In the beginning of the academic session a tutorial committee is constituted and students are divided into tutorial groups. There are about 30 students in each group under the guidance of a mentor. The tutorial committee then frames the various points to be conveyed to the students . 1. regarding the rules and policies of the college..2. Submission of important documents, information about the filling of examination forms by due date. 3 The information regarding internal and university examination is provided by the mentor. 4. Importance of attending classes regularly . 5. Students are motivated to participate actively in extracurricular activities .6 information about various clubs is also provided .7. To enhance the writing skills of students mentor encourages them to contribute their articles for college magazine. 8. Students are educated. about personal hygiene, discipline ,and cleanliness.9 .Mentor satisfies students queries regarding career opportunities and placements. 10. Students are also mentored for attending remedial classes as per their requirement.11. Students are advised to make use of Suggestion Box .12. Through suggestion box students grievances and creative ideas are collected.13. In the tutorials students are free to discuss their personal / college related problems with their mentor. The mentor tries to address the issue, if it still persists then through tutorial head it is conveyed to the principal and the problem is redressed..

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2933	126	1 : 23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
52	50	2	2	30

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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Nil	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	2284	Semester VI	13/06/2018	20/08/2018
BBA	1206	Semester VI	12/05/2018	21/06/2018
BCom	1236	Semester VI	25/05/2018	28/06/2018
BSc	1296	Semester VI	18/05/2018	29/06/2018
BCA	1216	Semester VI	12/05/2018	21/06/2018
BSc	1306	Semester VI	27/05/2018	29/06/2018
BA	1156	Semester VI	17/05/2018	17/06/2018
BA	1016	Semester VI	23/05/2018	27/06/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per University directives, during a semester, the college evaluates the students with two class tests (Sessionals) and two assignments. The examination committee prepares the datesheet and displays it on the notice board after getting it signed by the principal. The teachers-in-charge conducts the tests in their classes according to the schedule.. The results are prepared and are submitted in the office within a week by each department. Every department then prepares a list of students who score less than 20percent in the tests as per university norms and conducts a re-test for them. Apart from that, the teachers continuously evaluate the performance of students through class discussions, seminars, oral tests and presentations .. The teachers, through these methods identify the weak students in the class and accordingly arrange for remedial classes. Every teacher is given students of one class under remedial classes where teachers work upon their shortcomings and try hard to bring them at par with other students in the class. This greatly helps those students regain their confidence in themselves and improve upon their marks in exams.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Kurukshetra University, at the start of every academic session, sends the calendar which contains the commencement and end dates of semesters, the dates of final exams of each semester, summer, winter and spring vacation and various other holidays. The college follows the university calendar for the academic activities. The dates of the sessional exams, which are conducted once in each semester, are decided by the college. UNDER-GRADUATE COURSES EVENT DURATION Admissions 01.07.2017 to 14.07.2017 Teaching (Odd Semester)15.07.2017 to 13.11.2017 Sessional exams 18.09.2017 to 21.09.2017 Vacation-1 15.10.2017 to 22.10.2017 Examinations 14.11.2017 onwards Winter Vacation 18.12.2017 to 31.12.2017 Teaching (Even Semester)01.01.2018 to 28.04.2018 Sessional exams 12.03.2018 to 16.03.2018 Examinations 30.04.2018 onwards Summer Vacation 19.05.2018 to 01.07.2018 POST-GRAUDATE COURSES EVENT DURATION Admissions 01.07.2017 to 19.07.2017 Teaching (Odd Semester)20.07.2017 to 17.11.2017

Sessional exams 18.09.2017 to 21.09.2017 Examinations 18.11.2017 onwards Winter Vacation 18.12.2017 to 31.12.2017 Teaching (Even Semester) 01.01.2018 to 28.04.2018 Sessional exams 12.03.2018 to 16.03.2018 Examinations 30.04.2018 onwards Summer Vacation 19.05.2018 to 01.07.2018

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1016	BA	Arts	165	57	34.5
1156	BA	Mass Communication	5	5	100
1306	BSc	Computer	5	4	80
1236	BCom	Commerce	176	123	69.9
2284	MCom	Commerce	55	33	60

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	912	UGC	140000	122840

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
N/A	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	History	4	6.47
International	Political Science	1	5.41
International	Hindi	1	5.93
International	Music Vocal	1	0
International	Music Instrumental	1	0
International	Punjabi	5	1.11
International	Home Science	5	4.28
National	Hindi	3	0
National	Music Instrumental	2	0
National	Punjabi	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Music Vocal (Chapters)	2
Computer Science (Chapters)	3
Music Instrumental (Chapter)	1
Hindi (Chapter)	1
Hindi (Book)	1
Mathematics (Books Revised)	6
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations
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					mentioned in the publication	excluding self citation
Nil	Nil	Nil	Nil	0	0	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2017	Nil	Nil	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	29	1	Nil
Presented papers	17	64	1	Nil
Resource persons	Nil	6	1	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
State Level Annual Training Camp	NCC(Ropar Punjab)	1	35
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Slogan writing	Gold Medal	NCC officer (Ropar Punjab)	1
Group dance	Gold Medal	NCC officer (Ropar Punjab)	6
Solo dance	Gold Medal	NCC officer (Ropar Punjab)	1
Solo song	Gold Medal	NCC officer (Ropar Punjab)	1
Drill	Gold Medal	NCC officer (Ropar Punjab)	1
Tug of war	Gold Medal	NCC officer (Ropar Punjab)	5

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Map App(27.03.2018)	Social Work Dep. (NGO Ek Soch Nai Soch)	Rally	4	45
Swachh Bharat Abhiyan	NCC	Awareness Campaign	1	10

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Leadership Training Camp(Economic Dept. 27,28 Sep, 2017)	80	M.R. Pai Foundation, Mumbai	2
Skill Development Course(Commerce Dept. 12.02.2018)	18	GNG College YNR (Tally Academic)	60

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MCN Solutions Pvt. LTD	06/02/2018	For Professional Development of Students	111

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2000000	1870126

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Others	Existing
Others	Existing
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIMT	Partially	5.6.1	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	37604	5145553	611	244619	38215	5390172
Reference Books	15346	1568332	9	9485	15355	1577817
e-Books	3135000	5000	Nill	Nill	3135000	5000
Journals	48	70305	5	1220	53	71525
e-Journals	20000	5000	Nill	Nill	20000	5000
Digital Database	21	5000	Nill	Nill	21	5000
CD & Video	1002	8167	22	Nill	1024	8167

Library Automation	1	8000	Nil	Nil	1	8000
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	7169	900501	Nil	Nil	7169	900501
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	219	7	26	0	0	9	38	10	0
Added	40	0	0	0	0	0	0	15	0
Total	259	7	26	0	0	9	38	25	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1050000	942736	2250000	2080126

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>To ensure the smooth functioning of the academic, co- curricular and extracurricular activities during the academic session, college has a proper procedure. Various committees are formed by the college to maintain and upgrade the infrastructure. Through these committees it is ensured that effective and</p>
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efficient use of physical infrastructure and academic facilities should be made for the holistic development of the students. The inputs collected from the result discussions held in the tutorial classes with the students and the feedback from the Suggestion Box and recommendations given by College Beautification Committee the college infrastructure is updated and maintained. Improvement in the infrastructure is also done according to the needs given by different departments. All the HODs and in-charges of all laboratories, library and sports department give their requirements in the office. On the basis of the requirements, quotations are invited from the market. After receiving the material, verification is done. Entry is done in the stock register by the concerned Labs and departments. Some labs do not require purchase every time, they need only updation. So updation is done according to the requirement. The purchase and updation can be done maximum thrice in a year. The Time Table committee of the college ensures the optimal use of infrastructure for the academic purpose. The allotment of the classrooms is done according to the strength of the class. Health and medical issues of the faculty members are also taken care of in assigning them classrooms. Differently abled students are allowed to use elevator. The Cultural Affair committee of the college is responsible for maintaining and allotting of auditorium, seminar hall and conference room. Throughout the year, various activities are held in the college such as Talent show, Programs by different departments and cells, cultural activities, NSS and NCC activities, seminars, guest lectures and other programs organized by Government organizations and NGOs. All these activities are held in either of the three structures. The Library Advisory Committee with the help of librarian ensures the optimum use of its content and facilities the library facilities are provided to current students, present faculty and staff members. The library also gives permission to use all the library facilities to the pass out students with minimal charges. The college shares the playground of Its sister institution and it own playground. The plethora of sports equipment are used for various sports activities and tournaments (at inter college, university and state level) in which the students of the college participate.

<https://www.gngcollegeynr.com/college-committees/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Government	431	4236504
b) International	Nil	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
One day Self Defence Workshop	15/08/2017	150	Human Resource Development and Women study Cell

Dental eye Check up Camp	20/01/2018	217	Health Club
Two day Leadership Training Camp	27/09/2017	80	M.R.Pai Foundation Forum of Free Enterprise, Mumbai (Department of Economics)
Three day Yoga Workshop	21/09/2017	30	Physical Education Department
Vittiya Saksharta Abhiyaan (National Convention of Student Volunteers)	08/03/2017	2	Ministry of Human Resource Development, Govt. of India

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	workshop on Career Guidance	Nil	120	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
06	52	12	01	29	1

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	107	UG	GNG College YNR	GNG College YNR	PG

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	5
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
District Yoga Championship(21-22 May, 2018)	District Level	300
KUK Weight Lifting Team Camp(13 to 18 Dec., 2018)	University Level	10
KUK Inter college weight Lifting Championship(2-3 Nov., 2018)	KUK Inter College	60
International Yoga Day(21.06.2018)	College Level	50
National Sports Day(29.08.2018)	College Level	75
Annual Athletic Meet(17.03.2018)	College Level	200
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	Internat ional	Nil	Nil	Nil	Nil
2017	Nil	National	Nil	Nil	Nil	Nil
2018	Ist Prize	National	Nil	1	1638004, 1638003, 1638002, 1738004, 1511221, 1711006	Rinki, Saloni, Dikksha, Jaswinder, Ruchi,
2018	Third Prize	National	Nil	1	1511221	Ruchi
2018	Ist Prize	National	Nil	1	1711006, 1738001	Kawaljeet, Swati
2018	2nd Prize	National	Nil	1	1711006, 1745021	Kawaljeet, Savita
2018	4th	National	Nil	1	1746003	Pooja

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

STUDENT COUNCIL Student Council acts as bridge between students and staff, highlighting student's cause and issues, promote the interests of the students and to act as representatives of college staff in many formal and informal events and occasions. The purpose is to create a team of students who are ready and willing to assume higher responsibly and work shoulder to shoulder with staff. Student Council is neither nominated nor selected by staff but students voluntarily offer their services to the council. The Staff ensure that student council is representative of juniors and seniors and of all faculties. Student council provide win-win situation for staff and the students, as it helps to raise the profile of the students and provide team development activities for the students and the staff gets the disciplined force of students. Because of these benefits, the Student Council became part of the structure of our college. Student Council of Guru Nanak College, Yamunanagar is a volunteer force of students, who are involved in various activities of the institution, such as college functions, seminars, events, fests etc. They work as extended arms of staff and students showcasing their abilities, talent, acumen, hard work, management and disciplinary skills for the benefit of the institution and its students. Our college also religiously joined the celebrations by organizing "Langar", "Nagar Kirtan", "Guru Granth Sahib's Akhand Path" and the volunteers of Student Council ceremoniously welcome and receive the Chief Guest and other revered Guests, ensure discipline during event, help in preparation and serving of Langar and courteously escort the guests during their departure. Similarly during "Sakrant" celebration also, they piously perform their discipline duty. The volunteers of Student Council are also part of indispensable team in organizing Annual Sports events, Independence Fests, preparation for Youth Festival, various Quiz Contest, PPT Presentation, Symposia, Seminars and various social events like "Save water Campaign", "Tree Plantation", awareness of "Electoral Process Voting Rights". At GNG, we have created a unique representative structure through which students of our College can become involved in the affairs of the college. Student councils have created a sense of ownership for the college and its activities among the students. The council gives students an opportunity to acquire the communication, planning and organizational skills, that shall bring immense benefits in their future lives. -----

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

73325

5.4.4 – Meetings/activities organized by Alumni Association :

No

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

VISION: • The institution was founded on the values and moral principles supported by the strength of dedication and commitment. • The institution looks forward to growing and evolving into a premier institution of global standards imparting quality education and offering a variety of courses and diverse programmes that attract students not only from different regions in India but also from abroad. • The aim of the institution is to enhance the academic experience of students from all walks of life by inspiring them, tapping and channelising their potential. • The college promotes the culture of decentralization and participative management towards academic and administrative functioning by giving the opportunity to all the faculty members to lead the college in various capacities such as Directors, Deans, Coordinators, HODs to facilitate academic, co-curricular and extracurricular activities. • Departments are authorized to take own decisions through departmental meeting regarding workload distribution, courses to faculty members, conduction of internal examinations, academic and extra-curricular activities. • Involvement and cooperation in devising and implementing decision making policies for academic and administrative affair through various bodies and committee. • Management committee takes care of infrastructure facility so as to meet the requirements of higher education. • Management gives amenities to teaching and non-teaching faculty and students, thus supporting teaching learning research aspects. • Management gives free hand to the head of institution to carry out the activities and as such reach expected maximum standards. Decentralisation is done at various levels. Principal level, faculty level, student level and Non-teaching level. Principal level Principal is a member of the governing body. She in consultation with the teacher of different committees plans and implements different academic and student administration related policies. All academic and operational policies are based on unanimous decisions of governing body, IQAC and teachers of college. The various committees constituted are: IQAC, NSS, NCC, UGC affairs, Website development, College magazine, Environment awareness, Alumni, Purchasing and Building Maintenance Committee. Student grievances cell on educational levels. Further following committees are conducted in accordance to government guidelines- Timetable, Admission, Research monitoring, College API, Cultural Fund Generation committee Faculty level Faculty members are given representation in various committees/ cells nominated by Principal and Governing body. Every year composition of committee is changed to ensure uniform exposure of duties. Various committees constituted are: Placement and career, Discipline, College infrastructure, Cleanliness, SC /BC, Examination committee. Student level Various cells and clubs are established at college level M. Barbara club ,Eco /habitat Club, Tech vision Club ,Civic Club, Natya Manch Club, Swaranjali Club, Dancing Dolphins, Economics association, Media Club, Buzz com Connexions, English literary association, Punjabi, Hindi, Sanskrit Sahitya Parishad, Kautilya History Association , Home Science Association, Rotaract club ,road safety club. Non-teaching level Representation in governing body and IQAC. Suggestions are considered while framing policies Participative management Strategic level The Principal, Governing body, Teachers and IQAC frame policies, rules and regulations regarding admissions, examinations, discipline, governance and support services.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Research and Development</p>	<ul style="list-style-type: none"> • The college has a research cell. • The faculty members and students of the college are encouraged to attend International and national workshops, conferences and present research papers. • Faculty members are also motivated and encouraged to offer their expert services as resource person, subject experts and chairpersons. • Encouragement to interdisciplinary research. • Duty leave is granted for performing these activities.
<p>Curriculum Development</p>	<p>The departments follow the syllabus designed by the University. Faculty members are the part of board of studies/committee of course/ University departmental committee for curriculum planning and syllabus design. In order to ensure success of students and producing high quality the curriculum is clearly connected to mission. The faculty believes in bringing out well - educated and well-groomed woman.</p> <ul style="list-style-type: none"> • Well framed time table for each semester. • Lecturing a predominant method of induction i.e., Chalk and Board, besides that, class tests, Periodic examinations, Group discussions, Quiz contest, Assignments, Guest Lectures (extension)are also held. • Lesson plan and assessment of students ensure content management of courses. • Feedback based improvements. • Enhancing quality of management education. • Promoting physical fitness among students.
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<ul style="list-style-type: none"> • Guru Nanak girls College has a fully air-conditioned library with reading section for students and teachers. • The library has a hub of books, Reference Books, General Books, Journals, Magazines, Newspapers, E-Journals, E-Books E-Question Bank prepared by teacher. • Books are provided to needy and meritorious students every year. • Availability of photocopier machine. • Bar Coding of all books • INFLIBNET facility • Collection of syllabus past years question papers of UG, PG. ICT FACILITY • Projectors installed in classrooms and labs. • Wi-Fi enabled college campus. • 4 well-equipped computer laboratories. • Computer with Wi-Fi

	<p>facility in each department . • Completely computerised staff salary and provident fund accounts.</p>
Teaching and Learning	<p>Teaching and learning is the main and primary goal of our College. College continuously improves its Infrastructure and learning process such as: • Competency based courses- Honours Courses in various subjects, B.Com (CA/FT), Micro Biology, Bio Technology, Information Technology, Multimedia etc. • Add on courses • Organisation of Workshops, Conferences, Seminars Educational Trips for students and teachers. • Pre exam preparation • Special classes for weak students. • Financial aid/Scholarships to students. • Participation in various inter and intra college festivals and events. • Orientation programme "Know Your College" is conducted every year for freshers.</p>
Human Resource Management	<p>Various practices and processes are adopted by the college that helps both employees and the organization to achieve their goals such as: • Recruitment and selections on merit basis • Professional training programs- Orientation, FDP, Refresher courses • Appraisal through ACR, Attendance • Annual Salary increments</p>
Examination and Evaluation	<p>The college follows the examinations and evaluation system prescribed by the Kurukshetra University. apart from that • Projects, assignments, presentations, practical test and many other means of evaluation are followed. • Regular tutorials are conducted which help the students to ask related queries. • Procedures are also in place to communicate effectively to students about the University examination schedule. • The rules and regulations concerning the evaluation process are displayed on the college notice boards and in tutorials. • Students are Evaluated through Attendance and Internal Assessments and sessionals.</p>
Industry Interaction / Collaboration	<p>• Since the Institution is multi faculty Science, Arts, Commerce departments deals directly or Indirectly with Industries. • Interaction of Industrialists with students are arranged. • Placement of students in various industries undertaken. • MOU has been Signed with</p>

the following- MCN Solutions Pvt. Ltd. Micro Solutions Shivaji Market, Yamuna Nagar, Infuse-it Yamuna Nagar, Aku physiotherapy and healthcare centre Yamuna Nagar, Cosmetology clinic Santosh hospital Yamuna Nagar, Thapar fashions Yamuna Nagar, Aina creations Jagadhri, Sajj Savari Boutique Sector-17 Yamuna Nagar, Meerut Fine Tailors Yamuna Nagar, Yodha Smarak Society Yamuna Nagar, Utthan Institute for Research Development Yamuna Nagar, National Awareness forum Yamuna Nagar, Alcoholic Anonymous Society Yamuna Nagar, Bharat Vikas Parishad Yamuna Nagar, Ganesh Enterprises Yamuna Nagar, Hira Swar Mandir Academy Yamuna Nagar, Aarohan welfare society, Sanjha Radio Yamuna Nagar

Admission of Students

- Admission process is one of the best decentralized and participative practice where everyone (teachers, non-teaching staff, students) co-ordinate and co-operate.
- Special help is provided to financially weak students.
- Special Staff scholarship is provided to the neediest students.
- Counselling by Principal, Admission Committee and Staff by visiting various school of town and villages every year.
- The process involves counselling session one month before the start of actual admission where teachers and non-teaching staff interact with students and mentor them about the choice (with respect to main subject) and options they can explore during graduation and post-graduation period

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p style="text-align: center;">Planning and Development</p>	<p>1. College website is regularly updated in the following areas: Administration Academic Admission Infrastructure IQAC cell Prospectus Student portal 2. All Academic Communications through official email ID. 3. Online Submission of research project under various Schemes.</p>
<p style="text-align: center;">Administration</p>	<p>1. Inter and intra communication through WhatsApp group and email 2 Generation of E-salary statement of staff. 3. E access of journal through library inflibnet software. 3. Data generation and Submission through E mails only 4. Online data submission of students in employment office.</p>

Finance and Accounts	All entries of Expenditure and budget are done on Talley software.
Student Admission and Support	1. Information regarding Courses, syllabi and fee, date sheet, Placement of students, access to prospectus and scholarship etc. is provided on college website. 2. ACADEMIC MANAGEMENT SYSTEM SOFTWARE is used for admission and to collect the college fee.
Examination	All the information regarding internal and external examination-filling of examination form, submission of examination fee, date sheet, information regarding reappear, information of regarding issue of roll no. slip. through WhatsApp group.
Planning and Development	1. College website is regularly updated in the following areas: Administration Academic Admission Infrastructure IQAC cell Prospectus Student portal 2. All Academic Communications through official email ID. 3. Online Submission of research project under various Schemes.
Administration	1. Inter and intra communication through WhatsApp group and email 2 Generation of E-salary statement of staff. 3. E access of journal through library inflibnet software. 3. Data generation and Submission through E mails only 4. Online data submission of students in employment office.
Finance and Accounts	All entries of Expenditure and budget are done on Talley software.
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Examination	All the information regarding internal and external examination-filling of examination form, submission of examination fee, date sheet, information regarding reappear, information of regarding issue of roll no. slip. through WhatsApp group.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support
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		for which financial support provided	which membership fee is provided	
Nil	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	01/12/2017	21/12/2017	21
Refresher Course	1	30/05/2017	19/06/2017	21
FDP	3	06/12/2017	06/12/2017	01
Refresher Course	1	07/11/2018	28/11/2018	21
Short term course	1	18/12/2017	22/12/2017	05
Refresher Course	1	01/12/2017	21/12/2017	21
Workshop	1	16/02/2018	17/02/2018	02
FDP	3	06/12/2017	06/12/2017	01
Workshop	11	15/09/2017	15/09/2017	01
Orientation Programme	2	18/05/2017	14/06/2017	28
Short term course	1	18/12/2017	22/12/2017	05
Workshop	5	20/09/2017	20/09/2017	01
Workshop	1	16/02/2018	17/02/2018	02
Workshop	11	15/09/2017	15/09/2017	01
Orientation Programme	2	18/05/2017	14/06/2017	28
Workshop	5	20/09/2017	20/09/2017	01

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	76	2	46

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Awareness programme on health issues, skill development course, lift facility, flexi hours for pregnant and lactating mother, special consideration in working hour, time table and allotments of duty to staff with acute medical illness, sanitary machine, workshop on safety measures, library facilities for staff ward, First-Aid facilities, Crech facility for staff ward, water purifier and water coolers, casual leave, duty leave, maternity leave, compensatory leave, gratuity, refreshment facility in staff room, G.I. Scheme, N.P. S, microwave facility in Canteen. Mess facility, F.D.P, seminars, workshops, use of library for Research, Recreational activities and sports activity and gym facility, beauty salon, Wi-fi.</p>	<p>Refreshment facility during office hours, PF Scheme for non-teaching, Uniform, Awareness programme on health issues, Workshop on safety measures, Library facilities for staff ward, First-Aid facilities, Crech facility for staff ward, Water purifier and water coolers, Recreational activities and sports activity and gym facility.</p>	<p>Fee concession to needy and meritorious students, sanitary machine, suggestion box for further improvement. On Campus First Aid Facility, Free books for meritorious Students, Earn while you Learn faculty in Library, Awareness programme on health issues, Workshop on safety measures, Recreational activities and sports and fitness facility. Common Room and canteen/Mess facility, On and off campus hostel facility, Anti ragging cell, carrier guidance cell, Financial support from staff, lift facility for differently abled students, N.C.C., N.S.S., Add on course, Community courses, department library, Bus pass facility, I-card facility, SC/BC/Minority scholarship schemes</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has inbuilt mechanism of internal and external audit which perform timely check on the expenditure made through college funds as well as through various funding agencies. Fund allotment and disbursement through schemes is regularly checked and recommended to the account office through Principal. Internal audit is conducted on regular basis throughout the whole year by Chartered Accountant. I. D. S and G.S.T. returns are filled regularly online under the supervision of concerned professional. For external audit, statutory audit is conducted every year and audit report prepared in Form 10 B. Income Tax returns are regularly filled by Chartered Accountant. UGC and DGHE Audits are conducted by the concerned department on random basis. Inspection conducted by the Kurukshetra University Kurukshetra throughout the year. Timely

submission of audited statements of expenditure, utilization certificate and purchase of library books and journal is executed well within the time framework and submitted to the funding agency.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mrs. Varinder Gandhi/Mr. Rajpal Singh/ Ms. Harpreet Kaur/Mr. Ashok Bhatia/Mrs. Amrit Khanna/ Mr. Amar Nath Bansal/Mrs. Ranjana Malik/Mr. Gurmeet Singh	698100	For college welfare
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6.4.3 – Total corpus fund generated

2700000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Faculty Members
Administrative	No	Null	Yes	C.A.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<ul style="list-style-type: none"> • There is a close bond between parents' teachers of each ward. Parents can meet the teachers any time they want regarding the progress report of their ward. • College gets full Support from the parents by providing no objection certificate for the educational trips arranged by the different departments. • Parents permit their ward to take part in the youth festival even while they have to stay longer
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6.5.3 – Development programmes for support staff (at least three)

Software training regarding computerization of examination, results fees, training on basic computer operation and office automation is given to the non-teaching members in a phased manner, to equip them with computer knowledge.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Purchased new bus 2. Purchased new computers

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of
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	initiative by IQAC	conducting IQAC			participants
2018	Extention Lecture of GST	08/02/2018	08/02/2018	Nil	75
2018	Extension Lecture on Dental Care	29/01/2018	29/01/2018	Nil	72
2018	Extension Lecture on Dental Care	29/01/2018	29/01/2018	Nil	72
2017	Celebration of Hindi Diwas	13/09/2017	13/09/2017	14/09/2017	80
2017	Celebration Of Shri Guru Ram Dass Ji Gurupurab	28/10/2017	28/10/2017	30/10/2017	450
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Rally on Beti Bachao Beti Padhao in collaboration with NGO Ek Kadam Manavta ki Aur	05/02/2018	05/02/2018	265	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	Yes	3
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	1
Rest Rooms	Yes	4
Scribes for examination	Yes	1

Special skill development for differently abled students	Yes	1
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7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	6	6	21/06/2017	1	Celebration of International Yoga Day by organizing Yoga Camp	Maintenance of Students and Staff fitness by Physical, Mental Spiritual exercises	34
2017	6	6	01/06/2017	153	Dissemination of Information regarding Vector-borne Diseases by students of economics department	Creation of Public awareness regarding Seasonal Communicable Diseases and their preventive measures	25
2018	1	7	12/02/2018	29	An advance course on Tally for two months was organised in collaboration with Tally Academy, Santpura, Yamunanagar	Basics of Tally, Logics of Tally, Tally ERP 9	47
2018	1	7	20/02/2018	1	Organization of	Awareness	154

				Hygiene Awareness camp by HD Dept. Women Study Cell in a association with Pinkishe Foundation. Extension lectures were delivered by Dr. Indu Kapoor and Dr. Anjana Taluja (FPI), Dr. Hemant Attri (Physician Fortis) and Dr. Pankaj Verma	on Personal Menstrual Hygiene	
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students in College Prospectus	01/07/2017	Formation of the following committees to ensure the implementation of the Code of Conduct by the students: Prospectus Committee, Admission Committee, Admission Eligibility Committee, Scholarship/Fee Concession Committee, Time Table Committee, Change of Subject Committee, Formation working of Tutorials, Anti - Ragging Committee, Anti - Sexual Harassment Committee, Discipline Committee
Code of Conduct for Students in Hostel Prospectus	01/07/2017	Formation of the following committees to ensure the implementation of the Code of Conduct by

		the students in hostels : Hostel Committee and Mess Committee
Code of Conduct for Students in College Library	01/07/2017	Formation of Library Advisory Committee to ensure the implementation of the Code of Conduct by the students in library
Code of Conduct for Students in Computer Labs.	01/07/2017	Code of conduct in computer lab is ensured by faculty members taking practical lab. They ensure that the students follow the instructions displayed in all computer labs. Various workshops and certificate courses apart from syllabus are provided to them so as to inculcate professional work ethics and awareness about security threads existing in cyber world.
Code of Conduct for Students in Canteen	01/07/2017	Formation of Canteen Committee to ensure the implementation of the Code of Conduct by the students in college canteen
Code of Conduct for Teaching Staff	01/07/2017	Code of Conduct as per norms of DGHE / KUK
Code of Conduct for Non- Teaching Staff	01/07/2017	Code of Conduct as per norms of DGHE / KUK

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Conduction of Free Yoga Practices daily in the college premises	01/06/2017	31/05/2018	5
Imbibing Divinity by launching of Baba Banda Singh Bahadur Light Sound Show in collaboration with Haryana Government Local Authorities	16/07/2017	16/07/2017	115
Uplifting the Motivation Level of Students via Screening of motivational movie LOC Kargil	14/08/2017	14/08/2017	84

Uplifting the Motivation Level of Students via Screening of motivational movie Mela Baba Nanak Da	03/10/2017	03/10/2017	204
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Maintaining the tradition of gifting a sapling as a token of honor to all the guests and visitors on various college functions. 2. Awareness Program organized by department of History on Save Water in various villages by 120 students. 3. Sensitizing the students regarding environment consciousness via encouraging tree plantation by gifting them a plant sapling as their birthday gift on the Sangrand of every month. 4. Tree Plantation is being practiced by the Chief Guests in college campus at various functions to enhance the lush greenery grade of the campus. 5. Rain Water Harvesting System for conserving water and enhancing water table level. 6. Promoting Solid Waste Management via Sewage Treatment Plant. 7. Usage of Solar Lights as alternate renewable source of energy. 8. Application of Solar Geysers in campus hostels for minimizing traditional electricity consumption. 9. Utilization of biodegradable waste through Vermicomposting unit.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Imbibing the teachings of Shri Guru Nanak Dev ji and spiritual values of our great visionary Founder Sant Nischal Singh ji Maharaj amongst the teachers and students of our college via adoption of the following best practices: a) Recitation of College Shabad and Ardas in Daily Morning Assembly. b) Singing of National Anthem in Daily assembly to instil patriotism. c) Commencement of academic sessions is done by Sukhmani Sahib Path in college Gurudwara Sahib. d) Monthly Sangrand Celebration in College Gurudwara Sahib. e) Annual Celebration of Shri Guru Ramdas ji's Gurupurab to follow His teachings of secularism amongst staff and students. f) Biennial Aarambh and Bhog of Shri Akhand Path Sahib ji before commencement of Semester Exams. g) Teaching Gurmukhi Recitation of Gurbani Path to the people in their surroundings. 2. Maintaining the integral value of discipline as a life skill amongst students to make them the responsible citizens of society: a) Invigilation duties are performed by teachers for checking bus passes of the daily college bus commuters to avoid outsider entrants. b) Proctorial duties are given by the staff members during their free periods to maintain discipline during teaching hours. c) Gating is carried out by the security staff till 1.00 P.M. d) Entry of the outsiders is checked by maintaining the records in visitors' book. e) CCTV surveillance is done for overall smooth functioning. f) Plucking of flowers is strictly prohibited in the campus. g) Usage of mobiles is banned in teaching zones. h) Throwing litter in fixed dust bins in the premises.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.gngcollegeynr.com>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Guru Nanak Girls College, Santpura, Yamunanagar is not only an elegant

structure made from concrete rather it is a journey of excellence. The first step of this journey was taken by the great guide and philosopher, Sant Pandit Nischal Singh Ji Maharaj in 1973. He made the knowledge free from the narrow boundaries of caste, colour, region, religion and gender. With the passage of time, generations after generations have gained knowledge, experience and have utilized it in their practical life. Education is a key to ensure overall development of an individual and the society. Educational institutions play a vital role in the multifarious development of the country by preparing the youth in various professions and skills. We at Guru Nanak Girls College, Yamunanagar provide an opportunity to the students to exhibit their hidden talent and express their views, but also play a significant role in developing their overall personality. In addition to provision of academic excellence, GNG also develops their overall personality by providing a platform in sports and physical activities. Some of these girls are given admission in GNG along with free boarding and lodging facilities. They are introduced to many sports disciplines and the result is that the students have represented college teams in various games like weight lifting, power lifting, athletics, yoga, kabaddi, badminton, tug of war, mal khamb, volley ball, boxing etc. These students have represented college in various games and sports at district as well as state level in addition to all India inter university level championships and won the positions also. Some of these students after completing their graduation are pursuing master degree in different subjects along with carrying on sports. Our motto is to support these students to pursue their career in the field of sports or they can get the weightage of their participation in sports in pursuing their master degrees in any field as well as in the placement. We celebrate national sports day every year since 2016 to sensitize the students regarding health and fitness through sports as well as motivate them how women are excelling in this field and opting it as a career. International yoga day celebrations and annual athletic meet is our regular feature to make more and more students participate in physical activities and out-reach their capabilities. Guru Nanak Girls College with the highest CGPA score of 3.10 in the district Yamunanagar awarded by NAAC, is the destination for those girls who dream big and tend to change the course of their life and country. The unique feature of the college is that a large number of students are from the rural areas. They are not only acquiring knowledge for themselves but they are also spreading it in the remotest part of India. With the help of its students and faculty, the college is carving a new woman – "A Woman holding her head high.

Provide the weblink of the institution

<https://www.gngcollegeynr.com>

8.Future Plans of Actions for Next Academic Year

? Introduction of new B. Voc. Courses under NSQF scheme of UGC o Sports Nutrition Physiotherapy o Interior Designing o Software Development o Graphics Animation o Marketing Management IT o Food Processing Preservation ? Planning and implementation of: o 4 years Integrated B.A. - B.Ed. Course o 4 years Integrated B.Sc. - B.Ed. Course ? Planning and implementation of: o B. Voc in Tourism Travel Management o B. Voc in Apparel Designing ? Planning and implementation of Advanced Diploma in Hotel Management and Catering Technology under Community College ? Updation of CCTV System ? Updation of infrastructural facilities in mess canteen (AC installation)