



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

1. Name of the Institution	GURU NANAK GIRLS COLLEGE
Name of the head of the Institution	Dr. Varinder Gandhi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01732224372
Mobile no.	9254022028
Registered Email	gngcollegeynr@gmail.com
Alternate Email	iqacgng@gmail.com
Address	Santpura , Yamuna Nagar
City/Town	Yamuna Nagar
State/UT	Haryana
Pincode	135001

#### 2. Institutional Status

Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Women</b>
Location	<b>Urban</b>
Financial Status	<b>Self financed and grant-in-aid</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Neena Goyal</b>
Phone no/Alternate Phone no.	<b>01732224372</b>
Mobile no.	<b>7988812982</b>
Registered Email	<b>neenagoyal05@gmail.com</b>
Alternate Email	<b>iqacgng@gmail.com</b>

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.gngcollegeynr.com/naac/">https://www.gngcollegeynr.com/naac/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://www.gngcollegeynr.com/academics/academic-calendar/">https://www.gngcollegeynr.com/academics/academic-calendar/</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>73.35</b>	<b>2003</b>	<b>21-Mar-2003</b>	<b>20-Mar-2008</b>
<b>2</b>	<b>A</b>	<b>3.10</b>	<b>2016</b>	<b>19-Feb-2016</b>	<b>18-Feb-2021</b>

<b>6. Date of Establishment of IQAC</b>	<b>25-Aug-2010</b>
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Dept. of Sanskrit organized Road Satety Camp</b>	<b>03-Mar-2020 3</b>	<b>200</b>

Dept. of Sanskrit organized Extension Lecture on Save Water	26-Sep-2019 1	50
Dept. of Comp. Sc. organized test of Spoken Tutorial Courses of IIT Bombay	04-Oct-2019 40	286
Dept. of Computer Science organized Excursion Trip to Pinjore Garden and Chandigarh	02-Oct-2019 1	82
Dept. of Music organized extension Lecture on the occasion of Basant Utsav by eminent vocalist Dr. Ram Shanker Mishra, Associate Professor in Music Vocal, Faculty of Performing Arts , Banaras Hindu University	07-Feb-2020 1	80
Department of computer science organized NAD registration campaign	22-Aug-2019 30	300
Dept. of computer science organized a seminar on 5th International Humanity Olympiad	02-Aug-2019 1	165
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Guru Nanak Girls College	Seminar	DGHE	2019 365	23000
Guru Nanak Girls College	Community College	UGC	2019 730	679195
Guru Nanak Girls College	Community	UGC	2019 730	339597
Guru Nanak Girls College	Community	UGC	2019 730	200000
Guru Nanak Girls College	Community	UGC	2019 730	568000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC	<a href="#">View File</a>										
<b>10. Number of IQAC meetings held during the year :</b>	5										
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes										
Upload the minutes of meeting and action taken report	<a href="#">View File</a>										
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No										
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>											
<ul style="list-style-type: none"> <li>Conducted skill development programmes via seminars and extension lectures.</li> </ul>											
<ul style="list-style-type: none"> <li>Organized various courses through IIT Bombay Spoken Tutorials</li> </ul>											
<ul style="list-style-type: none"> <li>A book fair organized by the library. Publishers from Delhi and Patiala displayed more than 5000 books during the exhibition.</li> </ul>											
<ul style="list-style-type: none"> <li>Empowering staff and students with life skills through Women Study Cell and Legal Literacy Cell</li> </ul>											
<ul style="list-style-type: none"> <li>More avenues for students to participate in community services</li> </ul>											
<div>No Files Uploaded !!!</div>											
<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>											
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>Awareness about menstrual hygiene</td> <td>An extension lecture on menstrual hygiene was organized.</td> </tr> <tr> <td>Awareness about menstrual hygiene</td> <td>A workshop on menstrual Hygiene was conducted. 82 students participated in it.</td> </tr> <tr> <td>Awareness about menstrual hygiene</td> <td>Sanitary pads were distributed among women of village Tejli for better menstrual hygiene.</td> </tr> <tr> <td colspan="2"><a href="#">View File</a></td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	Awareness about menstrual hygiene	An extension lecture on menstrual hygiene was organized.	Awareness about menstrual hygiene	A workshop on menstrual Hygiene was conducted. 82 students participated in it.	Awareness about menstrual hygiene	Sanitary pads were distributed among women of village Tejli for better menstrual hygiene.	<a href="#">View File</a>	
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<a href="#">View File</a>											
<b>14. Whether AQAR was placed before statutory body ?</b>	Yes										

Name of Statutory Body	Meeting Date
Principal	05-Aug-2021
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	08-Jun-2020
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has a well planned mechanism for curriculum delivery and documentation. At the end of each semester, department workload is collected and submitted to time table in-charge after due approval from Principal. Further, necessary actions are taken for the smooth conduct of classes. Time table is designed in three ways- teacher-wise, department -wise and stream-wise. Such a process brings transparency and avoids any kind of confusion. Before the session begins, lesson plans are prepared by each department and after due screening by the HOD, these lesson plans are put forward to the principal for approval and implementation. Institution activity calendar is in adherence with the academic calendar of the university. The curriculum is enriched with various departmental activities. Quizzes, power point presentations, open book tests, black board tests, group discussions, movies, dialogue enactment, peer teaching etc. are the various activities which departments take up to enrich the curriculum. Departments also organize educational/excursion and Industrial trips to provide practical knowledge to students. Subject experts from other colleges and universities augment the knowledge of students by sharing their expertise through Extension Lectures. While taking up these activities, it is ensured by the HOD that all members of the department actively participate in these. For this, a departmental register is maintained for assigning of duties. Besides this a departmental activity register or file is also kept by the individual departments wherein record of all activities undertaken by the students and faculty is kept date-wise. Departments identify their slow and advanced learners through class tests. Remedial classes for weak students are also conducted from time to time. Teachers also participate in various seminars and conferences and get their papers published to stay updated. The knowledge thus acquired proves beneficial in teaching learning process Academic record of students' performance is maintained in the department. Department wise summary of results and merit lists are also prepared. Due to the pandemic induced circumstances, the college

geared up for online teaching via virtual platforms like Google meet, Zoom, Webex, Google Classroom etc. Recorded lectures and e-notes were also sent on class whatsapp groups. Video lectures were prepared and shared by faculty members through their Youtube channels. Further, all routine activities like extension lectures, co-curricular activities and webinars were also organized through digital platforms.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Apparel Designing	01/07/2019	365	Empowering students for developing entrepreneurial skills in Fashion Technology.	Pattern making Dress Designing IT Skill entrepreneurship

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Food Processing & Preservation	01/07/2020
BVoc	Graphics & Animation	01/07/2020
BVoc	Software Development	01/07/2020
BVoc	Interior Designing	01/07/2020
BVoc	Sports Nutrition & Physiotherapy	01/07/2020
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	1

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
IIT Bombay Spoken Tutorial	01/09/2019	381
Stress Management Workshop	11/10/2019	9
Road Safety Two Days Workshop	03/03/2020	200

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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Foreign Trade (third and fifth sem.)	35
BBA	Fifth Semester	19
BCom	Computer application third and fifth sem	79
BSc	Hons. information technology fifth sem	11
BA	Social Work	60
BSc	Biotechnology, Industrial Microbiology, Clinical Nutrition and Dietetics	22
MSC	Human development, Food and Nutrition, Clothing and Textiles.	35
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college has a well planned mechanism for taking feedback from students. Teachers have been assigned tutorial groups. A meeting with each group is held once in every month. Students are encouraged to share their views during these tutorial discussions. Apart from verbal feedback , students are encouraged to fill the Student Feedback Form which is available on college website . After the students submission of feedback , this is submitted to IQAC committee for analysis. Constructive suggestions are used towards the improvement of quality culture in the institution.

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

##### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Commerce	60	67	67
MA	English	40	25	23

BSc	Home Sci.	40	23	21
B.Sc.B.Ed	Education	50	41	41
BBA	Commerce	80	18	15
BCom	General	140	115	98
BA	Pol Sci.	30	25	25
B.A.BEd	Education	50	33	33
BA	Arts	400	310	279
BA	Economic	30	15	15
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2137	422	115	8	123

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
123	123	6	4	4	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has an excellent system of mentoring by conducting tutorials at the end of every month. In the beginning of the academic session, students are divided into tutorial groups. There are about 30 students in each group under the guidance of a mentor. In these tutorial groups, students are mentored regarding the rules and policies of the college. These groups are beneficial for discussing students' grievances regarding college and personal issues where the mentor collects the grievances, if any and hands them over to the tutorial head. The head further discusses the issues with the Principal and the management. It is made sure that the problems get solved at the earliest. In the tutorials, students are regularly educated about the values of personal hygiene and cleanliness. Mentor also takes up social issues regarding gender equity, sexual, physical and mental harassment to discuss with the students. The final year students are guided for various career opportunities and are encouraged by the mentor to attend various seminars being conducted by the Career Counselling cell of the college. Submission of important documents, information about filling of examination forms and dates of internal and final examination is also provided in the tutorial sessions. The mentor also encourages students to regularly check the notices from the Notice Board and also instructs them to make use of suggestion box for any kind of complaints and suggestions. As a part of mentoring, the students get benefitted by Remedial classes which are taken up by their concerned teachers to cover the weak areas identified in their studies. The teachers also keep motivating students to actively participate in different college activities such as cultural programs, sports activities, blood donation camps, seminars and divinity programs. Students are motivated to give their original creations to enhance their writing skills for the college magazine which is the annual feature of the college. Helping students get connected to God is also one of the many mentoring endeavors which college undertakes. This is done with the annual celebration of the Gurupurab and Sangrand in the Gurudwara Sahib every year. It



greatly contributes to the spiritual growth of the students. Making students aware of their responsibilities towards the environment is the need of the hour. Understanding this need very well, GNG sensitizes its students towards environment, by gifting them plant saplings on their birthdays and encourages them to take good care of the environment.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2559	123	1:21

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
52	50	2	2	30

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Aarti Singh	Assistant Professor	Preeminent Educator Award 201 at Interdisciplinary Research for Sustainable Development Convention held at CII Centre Chandigarh on 10th Jan, 2020.
2019	Dr. Prabhjot Kaur	Assistant Professor	Has been selected as Abstract Reviewer for Nutrition 2019, ASN:s flagship meeting and scientific sessssions which was held June 8-11, 2019 in Batimore Maryland
2020	Dr. Prabhjot Kaur	Assistant Professor	Reviewer in Pakistan Journal of Nutrition ( Science Alert ) e ISSN: 1994-7984 p ISSN: 1680-5194 since Jan 20
2020	Dr. Prabhjot Kaur	Assistant Professor	Abstract Reviewer for Nutrition 2020, ASNs flagship meeting and scientific sessions

which was held May  
30- June 02, 2020.

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	2204	Semester IV	01/10/2020	19/11/2020
MSc	2504	Semester IV	18/09/2020	11/11/2020
MCom	2284	Semester IV	28/09/2020	11/12/2020
MA	2154	Semester IV	21/09/2020	18/11/2020
BCom	1236	Semester VI	30/09/2020	05/11/2020
BBA	1206	Semester VI	29/09/2020	19/11/2020
BCA	1216	Semester VI	30/09/2020	09/11/2020
BSc	1306	Semester VI	28/09/2020	22/11/2020
BA	1156	Semester VI	21/09/2020	06/11/2020
BA	1016	Semester VI	30/09/2020	23/11/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per University directives, during a semester, the college evaluates the students with two class tests, two assignments and a Sessional exam or Pre-University exam. Passing in Sessional exams is important for the students as it determines their eligibility to appear in University Semester exams. This year, college conducted the Sessional exams on the pattern of university exams. A proper date sheet was prepared by Arts, Commerce and Science faculty. Two-hour exams were taken by students during morning and evening sessions. For the students who could not pass the Pre-university exams in first attempt, re-tests were conducted to give them a chance to get eligible for University semester Exams. Apart from these, the teachers continuously evaluate the students with class discussions, seminars, oral tests and presentations to assess their performance. The teachers, through these methods identify the weak students in the class and accordingly arrange for remedial classes. Teachers conduct remedial classes for students who are weak in their subject. In these classes, teachers work upon their shortcomings and try hard to bring them at par with other students in the class. This greatly helps those students regain their confidence in themselves and improve upon their marks in exams.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Kurukshetra University, at the start of every academic session, sends the calendar which contains the commencement and end dates of semesters, the dates of summer, winter and various other holidays. The college plans its semester activities like, sessional examination and various co-curricular activities according to the university calendar. The university academic calendar is also available on college website for students, link for the same is:  
<https://www.gngcollegeynr.com/academics/academic-calendar/> UNDER-GRADUATE COURSES EVENT DURATION Admissions 02.07.2019 to 15.07.2019 Teaching (Odd

Semester)16.07.2019 to 18.11.2019 Sessional exams 19.09.2019 to 25.09.2019 Vacation 24.10.2019 to 30.10 2019 Examinations 19.11.2019 onwards Winter Vacation 20.12.2019 to 31.12.2020 Teaching (Even Semester)01.01.2020 to 30.04.2020 Vacation 08.03.2020 to 15.03.2020 Sessional exams 16.03.2020 to 21.03.2020 Examinations 01.05.2020 onwards Summer Vacation 20.05.2020 to 30.06.2020 POST-GRAUDATE COURSES EVENT DURATION Admissions 01.07.2019 to 20.07.2019 Teaching (Odd Semester)22.07.2019 to 23.11.2019 Sessional exams 19.09.2019 to 25.09.2019 Vacation 24.10.2019 to 30.10 2019 Examinations 25.11.2019 onwards Winter Vacation 20.12.2019 to 31.12.2020 Teaching (Even Semester)01.01.2020 to 30.04.2020 Vacation 08.03.2020 to 15.03.2020 Sessional exams 16.03.2020 to 21.03.2020 Examinations 01.05.2020 onwards Summer Vacation 20.05.2020 to 30.06.2020 The month-wise activity calendar during the session 2019-20 was: - Month Activities July • Commencement of new session with Sukhmani Sahib Path • Principal's address to the Students • Orientation of the Freshers to familiarize them with the institute • Library Orientation of the freshers August • Fresher's Party • Celebration of Breast-Feeding Week • Teez Celebrations • Ceremony to mark barsi of Sant Nischal Singh Ji September • Talent Hunt • Monthly tests • Educational Tours Trips • Submission of odd semester examination forms October • Youth Festival • Shudh Gurbani Path Competition • Prakash Utsav of Guru Ram Das Ji November • Inter School Inter Class College Essay Writing and Declamation Contest to mark Education Day • Function to be Organized by Women Cell • Commencement of odd semester exams December • Winter Vacation January • Lohri Celebration • Commencement of even Semester February • National Level Inter College Shabad Gayan Competition to mark the foundation day of the College • Basant Panchami Celebrations • Science Day • Sports Day / Annual Prize Distribution • Seminars • Submission of even semester examination forms. March • Blood Donation Camp to mark Women's Day • Convocation • Hola Mohalla Celebrations • Akhand Path before the commencement of exams/end of the session • Farewell Party April • Charity Week to mark Founder's Day • Even Semester Examination

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.gngcollegeynr.com/program-outcome/>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1016	BA	Arts	244	234	99.57
1046	BA	Arts	13	13	100
1156	BA	Mass Comm	6	6	100
1426	BA	Home Sci.	31	28	100
1306	BSc	Computer	11	11	100
1026	BSc	Fasion Design	7	6	100
2154	MA	History	15	15	100
2454	MSc	Home Science	15	15	100
2384	MSc	Software	11	11	100

2204	MA	Pol. Sci.	11	11	100
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.gngcollegeynr.com/student-satisfaction-survey-analysis-report/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	1	2.29
International	English	2	6.2

International	Hindi	3	3.57
International	History	4	6.3
National	Sanskrit	2	3.76
International	Punjabi	6	3.75
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Home Science (research papers in edited books )	6
Maths (Revised Edition)	7
Life Science ( Article in book )	1
Music Instrumental (Chapter)	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	0	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	Nill	Nill	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	71	80	Nill	Nill
Presented papers	17	37	Nill	Nill
Resource persons	Nill	3	Nill	Nill
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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Cooking Competition (Flameless with fire)	Aggarwal Mahila Sabha, Jagadhri	3	52
Extension Lecture on Menstrual Hygiene and Anemia Prevention control	Shree Guru Nanak Senior Secondary School, YNR	1	57
n the spot Drawing Competition	Shree Guru Nanak Senior Secondary School, YNR	2	62
Seminar for Awareness Organ Donation	D.A.V Dental College/Maggo Hospital	18	150
Motivational Lecture for Blood Donation	Youth Red Cross	1	100
Extension Lecture	Khushi Unnti Kendra	5	100
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Group Singing	Bronze Medal	ALC at Malout	2
Cooking Competition under the aegis of International Womens Day	Certificate	Aggarwal Mahila Sabha	4
Inter College Declamation Competition	1st (1100 Cash Prize Certificate), 3rd(500 Cash Prize Certificate) and Consolation (Certificate)	Hindu Girls College, Jagadhri	3
State Level Singing Competition	IInd and IIIrd Prize Certificates/ Trophies	Hindu Girls College, Jagadhri	2
Online National Level Singing Competition	Consolation Prize/Certificate	Govt. P.G. College for Women, Karnal	4
Inter District Level ATC Camp at Kanipala (Group Singing)	Gold Medal (Ist Prize)	ATC Camp at Kanipala	4
Punjabi Dance Competition	Certificate (Ist Prize)	ATC Camp at Kanipala	2
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
National Skill Qualification Framework	Govt. Sen. Sec. School, Kalawar	Performed as a Role Model and delivered Lecture on Promotion of Girl Education under Balika Manch	1	50
Unnat Bharat Abhiyan	MHRD	Awareness Campaign and Rallies	12	20
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
National Webinar on the topic of lockdown and Rachnatmatmakta on 02.05.2020 by Hindi Department	138	GNG College, YNR and Atma Ram Sanatan Dharam College, Delhi	1
International webinar on the topic of Shodh ke badlte Aayam or Sahityik Chori on 03.05.2020 by Hindi Department	256	GNG College, YNR and P.G. D.A.V. College(Evening), Delhi.	1
International webinar on the topic of Vaisvik Sandharbh mein Hindi on 04.05.2020 by Hindi Department	1075	GNG College, YNR and P.G. D.A.V. College(Evening), Delhi.	1
International Webinar on the topic of Lok Sahitya ke Sanklan or Sanrakshan ki Samasyaen on 05.05.2020 by Hindi Department	520	GNG College, YNR and Shri Aurobindo College, Delhi	1
National Webinar on the topic of rethinking the education System with special Reference to post	110	GNG College, YNR	1

lockdown on 07.05.2020 by Life Science Department			
International webinar on the topic of life and philosophy of guru Nanak Dev ji on 31.05.2020	1427	GNG College, YNR	1
Faculty Development programme on the topic of Research Methodology Process on 20 to 26.06.2020 by Hindi Department	217	GNG College, YNR and P.G. D.A.V. College, Delhi.	7
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internships	Industrial Microbiology and immunology practicals, Genomic DNA	Ambala College of Engineering and Applied Research Institute, Mithapur	Nill	Nill	2
Internships	Microbiological Analysis of Water	Tirupati Life Science, Ponta Sahib	Nill	Nill	2
Internships	Bioparmaceuticals Fermentation Technology	Tirupati Life Science, Ponta Sahib	Nill	Nill	2
Internships	Laboratory Tests	Chadda Hospital, YNR	Nill	Nill	2
Internships	Laboratory Tests	Mukand Lal Civil Hospital, Ynr	Nill	Nill	6
Internships	Wine Fermentation and Enzymology	Orbit Biotech, Mohali	Nill	Nill	2
	Food and	Orbit	Nill	Nill	2



Internships	ulteration and industrial microbiology	Biotech, Mohali			
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Shri Aurovindo College (Evening) University of Delhi	02/03/2020	To Conduct Academic activities	520
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1000000	973991

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing
Others	Existing
Others	Existing
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIMT	Partially	5.6.1	2010

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Journals	53	71525	5	3580	58	75105
e-Journals	20000	5000	Nill	Nill	20000	5000
Digital Database	21	5000	Nill	Nill	21	5000
CD & Video	1044	8167	Nill	Nill	1044	8167
Library Automation	1	8000	Nill	Nill	1	8000
Weeding (hard & soft)	2189	239897	Nill	Nill	2189	239897
Others(s pecify)	7436	1004315	66	32819	7502	1037134
Text Books	39845	6014150	1290	845171	41135	6859321
Reference Books	15619	1879309	104	154304	15723	2033613
e-Books	3135000	5000	Nill	Nill	3135000	5000
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Mrs Deepika	Botany	under the aegis of DGHE	Nill
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	235	7	40	0	0	9	38	40	0
Added	0	0	0	0	0	1	0	0	0
Total	235	7	40	0	0	10	38	40	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS
---------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">Nil</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
400000	109971	2350000	2238609

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has policies to maintain, utilize and upgrade the facilities through Supporting staff and various committees/Cells -

- Advisory Committee is constituted in the college that takes the overall view of the students, faculty and stakeholders. This is then forwarded to the Principal
- Laboratories Maintenance Lab Attendant are responsible for the maintenance of the lab, equipments and stock. They also help during practical classes. Lab technicians help in case of the breakdown of the electric or mechanical equipment.
- Purchase HODs and in-charges of all laboratories, library and sports department give their requirements in the office in the beginning of each semester. Quotations are then invited. After receiving the material, verification is done. Entry is done in the Stock register by the concerned Labs and departments. Some labs do not require purchase every time, they need only updation which is done according to the requirement.
- College Building • Maintenance Supervisor helps to maintain all the venues and the college building. He is also responsible for the cleanliness and the maintenance of the college building including the Labs and the Library.
- Optimum Classroom / Venue Utilization The Time Table Committee of the college ensures the optimal use of classrooms for the academic purpose. The allotment of the classrooms is done according to the strength of the class. Medical issues of the faculty and the students are also considered while assigning them classrooms. Differently-abled students are allowed to use elevator. Practical classes are included in the Time Table. Teachers form small practical groups for the best learning experience. Requirements of the sports students are also considered. The College Office is responsible for allotting of Auditorium, Seminar hall and Conference room for various college activities. The college also provides the venue to Government and other organizations. Allotment of these venues plays a crucial role in the smooth functioning and organization of the events
- Library The Library Staff and the Library Advisory Committee ensure the optimum use of content, space and facilities available in the library. Library is computerized and well furnished. Online Public Access Catalogue System and adequate sitting space for different categories of readers make the visit in the library worthwhile. The library facility is also extended to the alumni and to the outsiders. Books are issued to the meritorious and needy students for the whole semester without any charge. During exam days students can borrow the book from the Library by depositing the cost of the book on returnable basis. Other students can get the books issued for the period of 30, 14 or 7 days as per their requirement.
- Sports Sport Committees supports and helps the department in organizing various sports events. A spacious Sport Complex has been built for the students. Plethora of sports equipments are used for various sports activities and tournaments (at inter college, university and state level ). The college also shares the playground of its sister concern for the benefit of its

athletes.

<https://www.gngcollegeynr.com/college-committees/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Staff Fund	53	73000
Financial Support from Other Sources			
a) National	Govt. Private Sector	429	6621467
b) International	Nil	Nill	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	10/09/2019	15	Dept. of Sanskrit
Leadership Camp	06/11/2019	80	Forum of free enterprise and M.R. Pai Foundation, Mumbai Dep. of Economics.
Extension lecture on Menstrual Hygiene	22/10/2019	110	Adarsh Yuva Mandal, YNR and Health Club GNGC.
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	competition guidance	160	Nill	Nill	Nill
2019	online certification exam Tally ERP-9	186	Nill	Nill	Nill
2019	Career Counselling	Nill	16	Nill	16
2019	Career Counselling	Nill	9	Nill	9

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
25	22	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Concentrix Mohali Joint campus placement drive organized by M.L.N. College, Yamuna Nagar.	65	25	Nil	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.A	Music	GNG College, YNR	M.A
2019	3	B.A	Economics	GNG College, YNR	M.A
2019	6	B.Sc	H.Sc.	GNG College, YNR	M.Sc H.D/ C.T/ F.N
2019	4	B.A	Hindi	GNG College, YNR	M.A
2019	3	B.Sc. / B.A	Maths	GNG College, YNR	M.Sc Maths
2019	6	B.Sc	C.Sc	GNG College, YNR	M.Sc Software
2019	8	B.A	English	GNG College, YNR	M.A
2019	10	B.A	History	GNG College, YNR	M.A
2019	37	B.Com	Commerce	GNG College, YNR	M.Com
2019	11	B.Sc	Life-Sciences	Other universities	M.Sc

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
Any Other	2
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Online International Yoga and Physical Fitness Video Challenge	International	34
KUK Inter College Weightlifting Championships	KUK Inter College	60
Fit Indian Movement/ National Sport Day	G.N.G.College	150
Annual Athletic Meet	G.N.G.College	300
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Ist Prize	National	Nill	1	1838002, 1838004, 1938001, 1938003, 1711006, 1711036	Gauri, Daljeet Kaur, Ruchi, Raman, Kawaljeet Kaur, Aastha
2020	Ist Prize	National	Nill	1	1711006	Kawaljeet Kaur
2020	2nd Prize	National	Nill	1	1711006	Kawaljeet Kaur
2020	3rd Prize	National	Nill	1	1938002	Gauri
2020	Consolation Prize	National	Nill	1	1711006	Kawaljeet Kaur
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

**STUDENT COUNCIL** Student Council of Guru Nanak Girls College, Yamuna Nagar is a team of motivated volunteers who are involved in various activities of the institution, such as college functions, seminars, events, fests etc. Their journey begins with formal oath ceremony and distribution of badges by the principal. Student Council works in complete coordination with the staff and dispenses its duties diligently. It helps in smooth functioning of various events and thus the student members get an opportunity to enhance their organizational, leadership and managerial skills. The Council acts as bridge between the staff and the students. The members convey student related problems and concerns to the teachers. Student Council is neither nominated nor selected by the staff, rather that students voluntarily offer their services. The purpose is to create a team of students who are ready and willing to assume responsibility and work shoulder to shoulder with the staff. The Council comprises of students from all streams and from all levels of UG and PG. It is a win-win situation for the staff and the students, as it helps in the holistic development of the students, and the staff gets a disciplined force of students. The Student Council dispenses an important role in the functions organized in the college such as Annual Sports events, Independence Fests, preparation for Youth Festival, 'Sangrand', Quiz Contests, PPT Presentations, Symposia, Seminars and social events like 'Save water Campaign', Tree Plantation, awareness Programs on 'Electoral Process Voting Rights', 'Beti Bachao Beti Padhao' campaign. This year is special in the annals of history, as the country celebrated 550th 'Prakash-Utsav' of Guru Nanak Dev Ji. Our college also joined the celebrations by organizing 'Akhand Path', 'Langar', 'Nagar Kirtan' and Seminar on 'Life Teachings of Guru Nanak Dev Ji.' The volunteers of Student Council actively participated in these functions. They ceremoniously welcomed and received the Chief Guest and other dignitaries, ensured discipline during the events, helped in preparation and serving of Langar and courteously escorted the guests during their departure. With this kind of functioning, the Student Council has become an integral part of the structure of our college. By volunteering for the Student Council, the members also learn the significance of 'sewa' and thus, inculcate the values inherent in the college logo 'Vich Duniya Sew Kamaiye tah Dargeh Baisan Paiyei'. -----

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

102360

5.4.4 – Meetings/activities organized by Alumni Association :

No

#### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

##### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- The institution is the epitome of the vision of its founder Pandit Sant Nischal Singh ji Maharaj. Founded on the strong base of moral values and



humanity, the institution is strengthened in its mission by a dedicated and committed staff • The institution looks forward to growing and evolving into a premier institution of global standards, imparting quality education. For this, we offer a variety of courses and diverse programs that attract students not only from different regions of the country. • The aim of the institution is to enhance the academic experience of the students who come from all walks of life by inspiring them and tapping and channelizing their potential. To be able to reach out to maximum number of students, the policy of decentralization is adopted at various levels - Management level, Principal level, faculty level, student level and also at the level of the non- teaching staff. The Principal, Governing body, Teachers and IQAC frame policies, rules and regulations regarding admissions, examinations, discipline, governance and support services. • Management Committee takes care of infrastructure facility so as to meet the requirements of higher education. • Management gives amenities to teaching and non-teaching faculty and students, thus supporting teaching, learning and research-oriented aspects. • Management gives free hand to the Head of the institution to carry out the college activities so as to achieve expected maximum standards. Principal level- Principal is a member of the Governing Body. She, in consultation with the teachers of different committees, plans and implements different academic and administration related policies which are based on unanimous decisions of the Governing Body, IQAC and teachers of the college. The various committees constituted are: IQAC, NSS, NCC, UGC affairs, Website Development Committee, College Magazine Committee, Environment Awareness Committee, Alumni Committee, Purchasing and Building Maintenance Committee. Further following committees are constituted in accordance to government guidelines -Timetable Committee, Admission Committee, Research monitoring Committee, College API Committee, Cultural Fund Generation Committee .Faculty Level -The college promotes the culture of decentralization and participative management towards academic and administrative functioning by giving the opportunity to all the faculty members to lead the college in various capacities such as, Deans, Coordinators, HODs to facilitate academic, co-curricular and extracurricular activities. Faculty members are given representation in various committees/ Cells nominated by the Principal and the Governing Body. Every year composition of committee is changed to ensure uniformity. Various committees constituted are: Placement and Career Committee, Discipline Committee, Student Grievances Cell, Committee for the college infrastructure, Cleanliness Committee, SC /BC Committee, Examination Committee. Further, at the Departmental level the faculty is authorized to take departmental decisions through departmental meetings regarding workload distribution, distribution of courses to faculty members, conduct of internal examinations, planning and organizing departmental academic and extra-curricular activities. Student level-Variou cells and clubs are established at college level to facilitate maximum participation of the students- M. Barbara Club, Eco Club, Tech vision Club, Civic Club, Natya Manch Club, Swaranjali Club, Dancing Dolphins, Economics Association, Media Club, Buzz com Connections,

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"> <li>• Institution puts continuous efforts towards promoting quality education. To attain this goal, institution starts the admission procedure with the</li> </ul>



counselling of the students by visiting local as well as schools of nearby villages. After the declaration of 102 CBSE/ Haryana Board exam results, the college constitutes a team of teachers from different streams to counsel the students and parents who visit the campus for admission. The team is available on the campus from 9 a.m. to 5 p.m. Teachers guide the students in choosing the stream and subjects that matches best with her interest and percentage obtained in the previous Board exam. Awareness regarding various scholarship schemes for needy / meritorious students is also provided. Students are also apprised of the university and institutional admission policies. All the above information is also available in the prospectus and on the college website. We are a Sikh minority institution and we have opted for the offline mode of admission. However, students are given the provision of online admission as well. Students are admitted on the merit as well as first come first basis. However, in Honours and in some PG courses admission is purely on merit basis.

#### Industry Interaction / Collaboration

- We encourage students to take part in industrial trainings which are arranged by the Institute.
- Students are provided 'off-campus placement drive' opportunities in various industry-based companies.
- MOUs have been signed with the following companies and industries in Yamuna Nagar- MCN Solutions Pvt. Ltd. Micro Solutions Shivaji Market, Infuse-it, Aku physiotherapy healthcare centre, Cosmetology clinic, Santosh hospital, Thapar fashions, Aina creations Jagadhri, Sajji Savari Boutique Sec-17, Meerut Fine Tailors, Utthan Institute for Research Development, National Awareness Forum, Alcoholic Anonymous Society, Ganesh Enterprises, Hira Swar Mandir Academy, ICT Academy , Sri Aurbindo College (Evening) University of Delhi and Sanjha Radio

#### Human Resource Management

Various practices and processes are adopted by the college that help both employees and the organization to achieve their goals such as:

- Recruitment and selections on merit basis
- Professional training programs-

	Orientation, FDP, Refresher courses • Appraisal through ACR • Annual Salary increments
Library, ICT and Physical Infrastructure / Instrumentation	<p>Guru Nanak Girls College has a fully air-conditioned library with reading section for students and teachers and has a rich collection of books</p> <p>-Reference books, general books, journals, magazines, e-journals and e-books. The library also has e-question Bank, Book-Bank facility and books are provided to needy and meritorious students on priority basis every year. INFLIBNET facility is also available. Photocopy facility is also available in the library. The college campus is Wi-Fi enabled. • ICT facilities are provided both in the class rooms and labs. • The institute also has Automated administrative and accounts department with the records of all information.</p>
Research and Development	<p>• The college has a Research cell. • The faculty members and students of the college are encouraged to attend International and National workshops, conferences and present Research papers. • Faculty members are also motivated and encouraged to offer their expert services as Resource Person, Subject Experts and Chairpersons. • Interdisciplinary research is encouraged. • Duty leave is granted for performing these activities.</p>
Curriculum Development	<p>The departments follow the syllabus designed by the University. Faculty members are the part of Board of Studies, University Departmental Committee for curriculum planning and syllabus design. The faculty believes in bringing out well - educated and well-groomed students. College also plans: • Well framed time table for each semester. • Lecturing is the predominant method of induction i.e., Chalk and Board. Besides that, Class tests, Periodic examinations, Group discussions, Quiz contest, Assignments, Guest Lectures, Seminars, Workshops are also organized to equip students for academic and professional career. • Lesson Plan and assessment of students ensure content management of courses. • Feedback based mechanism for improvement. • Promoting physical fitness among students.</p>

Teaching and Learning	<p>Teaching and learning is the main and primary goal of the college. College continuously improves its Infrastructure and learning process such as:</p> <ul style="list-style-type: none"> <li>• Competency based courses are introduced from time to time - Honours Courses in various subjects, B. Com (CA/FT), Micro Biology, Bio Technology, Information Technology, Multimedia etc.,</li> <li>• Add on courses</li> <li>• Organization of Workshops, Conferences, Seminars, Educational Trips.</li> <li>• Pre exam preparation</li> <li>• Special classes for weak students.</li> <li>• Financial aid/Scholarships to students.</li> <li>• Participation in various inter and intra college festivals and events.</li> <li>• Orientation program 'Know Your College' is conducted every year for Freshers. College took an initiative to train its teachers with latest e-enabled learning tools. During Covid-19, the teachers accepted the challenge of teaching successfully in virtual class rooms (google meet/ zoom). Teachers also developed e-contents/ e-resources for the benefit of students who are unable to attend virtual classes. The college purchased 'Google Meet Platform' for the smooth conduct of academic as well as administrative programmes.</li> </ul>
Examination and Evaluation	<p>The college follows the examination and evaluation system prescribed by the Kurukshetra University. This year due to Covid-19 Pandemic, the even semester examination was conducted through online mode. Apart from that the teachers evaluate the students continuously through regular class tests, assignments, group discussions, seminars, projects and practical Viva.</p> <ul style="list-style-type: none"> <li>• Regular tutorials are conducted in the institutions which help the students with examination related queries.</li> <li>• Procedures are also in place to communicate effectively to students about the University examination schedule.</li> <li>• The rules and regulations concerning the evaluation process are displayed on the college Notice Boards and conveyed to them in tutorials.</li> <li>• Students are evaluated through Attendance, Internal Assessments and Sessional Exams.</li> </ul>

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
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Planning and Development	<p>1. College website is regularly updated in the following areas: Administration, Academic, Admission, Infrastructure, IQAC cell, prospectus, student portal</p> <p>2. All Academic Communication through official email ID</p> <p>3. Online Submission of research project under various schemes.</p> <p>4. Teachers are encouraged to attend various e- content development programme.</p> <p>5. College purchased its own online platform like Google meet with good audience capacity and planned various online training programme like FDPs, webinars.</p> <p>6. Departments developed e-content on various platforms such as edu sat-telecast and E-learning Module (DGHE).</p>
Administration	<p>1. Inter and intra communication through Whatsapp group and email</p> <p>2. Generation of E-salary statement of staff.</p> <p>3. Data generation and submission through email only.</p> <p>4. Online data submission of students in employment office.</p>
Finance and Accounts	All entries of Expenditure and budget are done on Talley software.
Student Admission and Support	<p>1. Information regarding course, syllabi and fee, date sheet, placement of students, access to prospectus and scholarship etc. is provided on college website.</p> <p>2. ACADEMIC MANAGEMENT SYSTEM SOFTWARE is used for admission and to collect the college fee.</p> <p>3. Web Online portal for Admissions and fee payments.</p>
Examination	<p>1. Examination forms filled through online portal on K.U.K. website.</p> <p>2. Internal assessment and practical awards filled through online system.</p> <p>3. All the information regarding internal and external examination filling of examination form, submission of examination fee, date sheet, information regarding reappear, information of regarding issue of roll no. slip through WhatsApp group.</p> <p>4. Online invigilation and evaluation of theory and practical exam by teachers.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
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Nil	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Revised assesment and Accreditation Frame work of NAAC for Colleges	-	13/05/2020	19/05/2020	130	Nil
2020	Research : Methodology and Process	-	20/06/2020	26/06/2020	217	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP	1	23/05/2020	27/05/2020	5
FDP	2	25/05/2020	29/05/2020	5
FDP	2	22/05/2020	26/05/2020	5
FDP	10	01/05/2020	09/05/2020	10
FDP	1	20/05/2020	23/05/2020	4
FDP	1	21/05/2020	26/05/2020	6
FDP	6	25/05/2020	08/06/2020	15
FDP	2	26/05/2020	26/05/2020	1
FDP	24	13/05/2020	19/05/2020	7
Refresher Course	2	16/12/2019	28/12/2019	21
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	73	1	68

### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Awareness programmes on health issues, Workshop on safety measures, Library facilities for staff ward, First-Aid facilities, Creche facility for staff ward, Water purifier and water coolers, Casual leave, Duty leave, Maternity Leave, Relaxing duty hours for the staff in special cases, Refreshment facility in staff room, G.I. Scheme, N. P. S, Microwave facility in Canteen. Recreational activities and sports activity and gym facility	Refreshment facility during office hours, PF Scheme for non-teaching, Uniform to support staff, Awareness programme on health issues, Workshop on safety measures, Library facilities for staff ward, First-Aid facilities, Crech facility for staff ward, Water purifier and water coolers, Recreational activities and sports activity and gym facility, supporting staff presented with gifts and sweets on major festivals.	Fee concession to needy and meritorious students, Facility of Student Suggestion box for further improvement. On Campus First Aid Facility, complementary books distribution to the needy students at departmental level, Earn while you Learn faculty in Library Awareness programme on health issues, Workshop on safety measures, Recreational activities and sports and fitness facility. Well-furnished Common Room with canteen/Mess facility, on campus hostel facility.

## 6.4 – Financial Management and Resource Mobilization

### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has inbuilt mechanism of internal and external audit which perform timely check on the expenditure made through college funds as well as through various funding agencies. Fund allotment and disbursement through schemes is regularly checked and recommended to the account office through Principal. Internal audit is conducted on regular basis throughout the whole year by Chartered Accountant. I. D. S and G.S.T. returns are filled regularly online under the supervision of concerned professional. For external audit, statutory audit is conducted every year and audit report prepared in Form 10 B. Income Tax returns are regularly filled by Chartered Accountant. UGC and DGHE Audits are conducted by the concerned department on random basis. Inspection conducted by the Kurukshetra University Kurukshetra throughout the year. Timely submission of audited statements of expenditure, utilization certificate and purchase of library books and journal is executed well within the time framework and submitted to the funding agency.

### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
S. Manoranjan Singh Sawhney, Mrs. Madhu Sawhney, Mrs. Uma Moudgil, Ms. Rajvinder Kaur, Mrs. Meenakshi Gupta, Mr. Ashok Bhatia, Mr. Irvinder Singh, Mrs. Prabjot Kaur, Mrs. Poonam Saini, Mr. Nishant	1776088	For College Welfare
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## 6.4.3 – Total corpus fund generated

76770

## 6.5 – Internal Quality Assurance System

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Faculty Member
Administrative	Yes	CA	No	Nill

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher Association • Special attention is given to the hostel food security. The warden personally checks the quality of the meals served to the students. • At the time of admission, teachers exchange phone numbers with the parents.and vice a versa for any queries. No objection certificate is taken from the parents during youth festival.to participate and stay in the hostel for practice and for educational trips. • Parents are invited on certain religious functions like Guru Purab and on academic functions likee Prize distribution .. T • Concession is given to the Sports students.

## 6.5.3 – Development programmes for support staff (at least three)

• The Institution educate the Support staff time to time about the importance of personal hygiene, health and fitness. • Encouraged to participate actively in various social tasks. Like blood donation, selfless services on special occasions. • Special event is organized for them on the College Annual Sports Day. • In Order to keep them Motivated institution honours the best worker time to time. • This year the department of English has started the literacy classes for the support staff in which they are trained to write basic sentences, their name, Aadhar number, phone number, address etc.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

• New toilets are constructed for the staff. • One more bus was purchased to improve the means of transportation. • Upgradation of ICT facility by replacement of older system with new.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Lecture on Women health and sanitation by NCC Unit of GNG College.	03/07/2019	03/07/2019	Nill	25



2019	Declamation on Water Conservation by NCC Unit	02/08/2019	02/08/2019	Nil	30
2020	International Yoga day celebrated Online	21/06/2020	21/06/2020	Nil	45
2019	Orientation Programme of NSS volunteer organized by NSS Officers	11/07/2019	11/07/2019	Nil	140
2019	A Seminar organized on 550th birth anniversary of shri Guru Nanak Dev Ji by Punjabi Sahitya Sabha	13/08/2019	13/08/2019	Nil	200
2019	College Awareness Program Know your college organized by Punjabi Sahitya Sabha	28/08/2019	28/08/2019	Nil	450
2020	Inaugural Function of Ek Bharat Shreshth Bharat by EBSB Club	25/01/2020	25/01/2020	Nil	120
2019	Guru Ramdass ji Prakash Utsav celebration by Punjabi Department	13/10/2019	13/10/2019	15/10/2019	450
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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			Female	Male
Teej Haat organised by NGO Sakhi where students of Home Science and Music Vocal departments set up stalls of handmade items and food for sale and cultural items were also performed. E-rickshaws were donated to the BPL female candidates by the NGO.	30/07/2019	30/07/2019	51	Nill
Self defence techniques were taught by the students of Physical education Department to the girl students of IHM Institute, Bhamboli	05/03/2020	05/03/2020	43	Nill
Awareness program on Gender equity by History Department	18/10/2019	18/10/2019	80	Nill
Awareness program on Healthy Life Style of Girls by Health Club.( skt. dept)	10/09/2019	10/09/2019	120	Nill
Informative talk on Girl Child, Sex Education and Child Abuse by Mr. Bhanu of Uthan NGO Child Line.	26/02/2020	26/02/2020	32	Nill
An Essay Writing and Slogan Writing Competition on	27/08/2019	29/08/2019	20	Nill

the topic:'' Gender discrimination in Sports" under Fit India Movement.organi zed by department of sports andPhysical education				
"Beti Beta Ek Saman " an declamation contest was organized by department of Hindi on Hindi Diwas.	13/09/2019	14/09/2019	20	Nill
Women Empowerment ( Hindi Play) Dhruvswamini .was shown to all Hindi students.	25/01/2020	25/01/2020	130	Nill
Department of Home Science organized Life Skill Development Camp at Govt. Senior Sec. School Pabnikalan Yamuna Nagar.	10/01/2020	10/01/2020	Nill	Nill
International Women;s Day Celebrated and organized by Aggarwal Mahila Sabha.	29/02/2020	02/03/2020	52	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
12.8

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	Yes	3
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	1

Rest Rooms	Yes	4
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	1

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	11	8	01/06/2019	153	Dissemination of Information regarding Vector-borne Diseases by students of economics department	Seasonal Communicable Diseases and their preventive measures	17
2020	5	2	11/01/2020	1	Seminar on Water Conservation was conducted by NSS wing in the college auditorium	Save Water Save Life	61

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students in Hostel Prospectus	01/07/2019	Formation of the following committees to ensure the implementation of the Code of Conduct by the students in hostels : Hostel Committee and Mess Committee
Code of Conduct for Students in College Library	01/07/2019	Formation of Library Advisory Committee to ensure the implementation of the Code of Conduct by

		the students in library
Code of Conduct for Students in Computer Labs.	01/07/2019	Code of conduct in computer lab is ensured by faculty members taking practical lab. They ensure that the students follow the instructions displayed in all computer labs. Various workshops and certificate courses apart from syllabus are provided to them so as to inculcate professional work ethics and awareness about security threats existing in cyber world.
Code of Conduct for Students in Canteen	01/07/2019	Formation of Canteen Committee to ensure the implementation of the Code of Conduct by the students in college canteen
Code of Conduct for Teaching Staff	01/07/2019	Code of Conduct as per norms of DGHE / KUK
Code of Conduct for Non-Teaching Staff	01/07/2019	Code of Conduct as per norms of DGHE / KUK
Code of Conduct for Students in College Prospectus	01/07/2019	Formation of the following committees to ensure the implementation of the Code of Conduct by the students: Prospectus Committee, Admission Committee, Admission Eligibility Committee, Scholarship/Fee Concession Committee, Time Table Committee, Change of Subject Committee, Formation working of Tutorials, Anti - Ragging Committee, Anti - Sexual Harassment Committee, Discipline Committee

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Chabeel was organised by the Department of Education to remember Matrydom Day of Guru Arjun Dev Ji	12/06/2019	12/06/2019	40
Quiz contest and	13/08/2019	14/08/2019	49

PPT presentation was organised by History Department on Indian National Movement, Current Affairs and Kargil War Heroes, Jallianwala Bagh Massacre, Wing Commander Abhinandan			
Seminar on Awareness for Organ Donation organized by Commerce Department. Dr. Sunila Soni (Obstetrics Gynaecologist ) and Dr. Ritu Maggo (Obstetrics Gynaecologist ) delivered the lecture	16/08/2019	16/08/2019	158
Water Stall was organised by NSS volunteers on the occasion of Guru Ram Das ji Gurburav in the college premises with an aim to serve humanity	15/10/2019	15/10/2019	37
Athletes and students of the college participated in Run for Youth Movement on the occasion National Youth Day Celebrations	12/01/2020	12/01/2020	28
Teaching Gurbani Shabad Kirtan to the students throughout the year by Music Vocal Department	16/07/2019	14/03/2020	15
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Distribution of 550 plant saplings by the college staff members to the college students for planting in their nearby areas with an intention to make the environment greener. This activity was performed to mark the celebration of 550th Birth Anniversary of Shri Guru Nanak Dev ji • Clean India Green India Rally was organised by the various departments of the college at nearby villages of Milksukhi, Kail and Mahilawali under Unnat Bharat Abhiyaan on 10th

July, 2019 • Gifting a sapling as a token of Honour to all the guests and visitors on various college functions • Encouraging Tree Plantation among students by gifting them a plant sapling on their birthday • Tree Plantations being done by the Chief Guests in college campus at various functions • Rain Water Harvesting System • Sewage Treatment Plant • Solar Lights Solar Geysers • Vermicomposting Pit

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A. Green Campus Initiatives • Tree Plantation Drive on 550th Birth Anniversary of Shri Guru Nanak Dev ji • Clean India Green India Rally at nearby villages • Distribution of Saplings on Students' Birthday • Gifting a sapling as a Token of Honour to all the Guests on various college functions • Tree Plantation by the Chief Guests in college campus at various functions B. Energy and Waste Management • Setting up of Vermicomposting Pit • Usage of Solar Lights in the campus premises • Application of Solar Geysers in hostels of college campus • Rain Water Harvesting System • Sewage Treatment Plant

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.gngcollegeynr.com/best-practices/>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Established in 1973, Guru Nanak Girls College has become one of the premier institutes of Haryana which is dedicated towards providing quality education to the girls. To open an institute for higher education of the girls at that point of time when the girl child was even unwelcomed to take birth, can truly be called a vision. But it was, in fact, an ability to see ahead of time on the part of Sant Pt. Nischal Singh ji Maharaj, who laid the foundation of the college in Yamunanagar to serve as the instrument for social change through education, upliftment and empowerment of women. With his blessings, Guru Nanak Girls College has since its foundation constantly evolved, improved and updated to remain ahead in this fast-changing social, political, economic and technological environment. As envisioned by its Founding father, empowering women continues to be the key thrust of the college. Guru Nanak Girls College envisages a world where women recognize their potentialities and impose themselves as equals and capable citizens of society. With this aim, our college initiated and accomplished to have Four years B.A. - B.Ed. and B.Sc. B.Ed. course for the professional enrichment of the rural girls. Our college is the only girls' college of Haryana to have this course. The four year B.A. - B.Ed. and B.Sc. - B.Ed is an integrated Bachelor of Arts and teacher training programme wherein the basic objective is to prepare quality middle and secondary school teachers in Languages, Social Science, Science and Mathematics. Therefore, the college is committed to the holistic growth of young ladies by exploring, kindling and nourishing their potentials. Our aim is to develop in them strong analytical skills, creativity and innovation imbued with moral values to make them remarkable human beings. We, at Guru Nanak Girls College, try to carry out this service to the cause of girls' education in our region by imparting quality education to our students and enable them to become leaders in their respective fields of activity. Let us hope, women empowerment will spread to progressive as well as backward areas of our vast country via educational institutions.

Provide the weblink of the institution

## 8.Future Plans of Actions for Next Academic Year

- Initiation of Online Portal for registration, admission and fee payment on college website
- To conduct Faculty Development Programmes for Teaching and Non-teaching Staff
- To organize activities for supporting staff
- Organizing regular visits to old age homes and orphanages as an institutional responsibility
- To sign MOUs with different institutions and organizations
- To create a Youth Club to provide a platform to the students of all the faculties
- Segregation and Recycling of the campus waste
- To conduct seminars on New Education Policy
- To organize Inter Disciplinary Seminars and extension lectures
- To conduct seminars on Social and Environmental Issues
- To arrange student career counseling
- Coaching classes for all students to appear in competition exams and face interviews
- Purchasing of ERP Software
- Online Alumni Registrations
- Increase number of computers and purchase strong Wi-Fi System
- Expansion of infrastructure
- Enhancement of library resources
- To introduce Soft Skills like Communication skills, Life Skills, Yoga Health and Hygiene
- To tie up with some professional agencies that work for Competitive Exams Cell