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### **NON-PERSONAL INFORMATION WE RECORD**

If you do nothing during your visit but browse through the website, read pages, or download information, our website's operating system will automatically record some general information about your visit.

### **DURING YOUR VISIT, OUR WEB OPERATING SYSTEM WILL RECORD:**

- The internet domain for your internet service, such as "xyz.com" or "xyz.net" if you use a private.
- The type of operating system that you use (such as Macintosh, Unix, or Windows).
- The date and time you visit our site, and the web pages that you visit on our site.
- The address of the previous website you were visiting, if you linked to us from another website.
- We use this information for statistical analysis, to help us make our site more useful to visitors. This tracking system does not record information about individuals.

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On certain Guru Nanak Grls College Santpura, Yamuna Nagar web pages, we use "cookies" to help you use our website interactively. A cookie is a small file that a website transfers to your computer's hard disk, usually to keep track of you while you are connected to that site.

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### **INFORMATION FROM E-MAIL YOU SEND TO US**

If you decide to send us an electronic mail message (e-mail), the message will usually contain your return e-mail address. If you include personally-identifying information in your e-mail because you want us to address issues specific to your situation, we may use that information in responding to your request. Also, e-mail is not necessarily secure against interception. Please send only information necessary to help us process your request.

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Our policy discloses the privacy practices for the Guru Nanak Grls College Santpura, Yamuna Nagar website. But the Guru Nanak Grls College Santpura, Yamuna Nagar provides links to other websites. When you leave the Guru Nanak Grls College Santpura, Yamuna Nagar website (<https://collegeholkar.org/>), you will be going to sites that are beyond our control. These other sites may send their own cookies to users, collect data, or solicit personal information. The privacy policies and procedures described here for the Guru Nanak Grls College Santpura, Yamuna Nagar do not apply to any external links. We encourage you to read the privacy policies of any site you link to from ours, especially if you share any personal

information. Be informed. You are the person best qualified to protect your own privacy.

## Refund

In most cases, the fee is non-refundable. However, exceptions may be made based on the following circumstances:

More than one payment is rendered for the same fees head. A student/parent paid the fee online but did not get the fee receipt due to connection failure and the College is not able provide softcopy of the fee receipt.

Note: For online payments, it is important for students/parent to note the transaction number for future reference and request for any type of Refund, for whatsoever reason, will be at the sole discretion of the College.