

24.7.2021

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A meeting regarding the demonstration of ERP was held on 24 July 2021. Student Admission, fee submission and subject allocation modules were displayed to faculty members. Faculty members were demonstrated their dashboard with various options.

Sr. No.	Name	Sign
1.	Dr Neena Goyal	N Goyal
2.	Ms Poonam Saini	P Saini
3.	Dr Meenakshi Gupta	M Gupta
4.	Dr. Anon	A Anon
5.	Sandeep Kaur	S Kaur
6.	Mrs. Deepika Sharma	D Sharma
7.	Mrs. Tarandeep Kaur	T Kaur
8.	Mr. Dikshat Kaur	D Kaur
9.	Gurinderjit Kaur	G Kaur
10.	Neha Saini	N Saini
11.	Anubha Jain	A Jain
12.	Vandana Singh	V Singh
13.	Dr. Anubha Koshyap	A Koshyap
14.	Co-ordinator	C

10. Dr. Prabjot Kaur Prabjot
Chemistry

15) Dr. Anuradha Reddy Aurtg

17) Dr. Shelly Jain Shelly

18. Vibha Awanthi Vibha

19. Shubh Chaur Shubh

20. Dr. Aarti Singh Aarti Singh

21. Dr. Laxmi Gupta Laxmi Gupta

22. Kuljeet Kaur Kuljeet

11.8.2021

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A meeting on criteria 7 was held on 11.8.21. The following points were discussed in the meeting.

(i) 7.1.1 - Measures for gender Equity promotion - 2020-21

★ Action Plan (women studies NSS, NCC Sports, HD, webinars, Seminars, Co-curricular facilities for women on Campus.

★ women study & cell activities

7.1.2 Usage of alternate sources of energy

★ Solar Panel for acid

★ LED

★ Sensor based Library plus new building, Computer labs

7.1.3 Measures for waste management
SAP Team

- SWM STP Revival

- LWM → Drain H₂O usage

- EWM → NGO

7.1.4 - Water Conservation Facilities

- (i) Rain Water Harvesting
- (ii) Sprinkler
- (iii) Dual Flushing System
- (iv) Sensor Taps.

7.1.5 - Green Initiatives

- (i) visit to Botanical Garden (ii) Greenary enhancement of campus (iii) Plastic Free Campus (iv) No vehicle Day
- (v) Battery operated vehicle.

7.1.6 Quality Audits.

→ External Agencies

- (i) NGOs for Audit

7.1.7 Disabled Friendly Facilities

- Braille in Library System
- Wheelchair facility / walker.

7.1.8 → Cultural, religious, social events, Festivals

7.1.9 - National + International

7.1.10 - Code of Conduct

7.1.11 - National + International celebrations

7.2.1 Best Practices

7.3.1 - Institutional Distinctiveness
+ Future Plans

19 August 2021

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A meeting of the members of SAP Committee + the members of Criterion Seven was held in the Physics Lab on 19 August 2021. The following points were discussed in the meeting.

- ⇒ Facility of censor light in labs, library + rooms.
- ⇒ Optimum use of solar light and extension of solar panel.
- ⇒ Equipping more washrooms with two levels of flushing.
- ⇒ Renovation of handicapped washroom with two levels of flushing.
- ⇒ Betterment of water facility.
- ⇒ Discussion about water/waste/Green Campus.

Ms. Poonam Saini *Paini*

Dr. Bhanu Kambot *Bhanu*

Ms. Deepika Sharma *Sharma*

Dr. Prabhjot Kaur *Kaur*

Dr. Mandeep *Mandeep K.*

Dr. Shanti Sharma *Shanti*

Dr. Anvita Redhu *Anvita*

11.8.21

43

A meeting of the members of Criteria 7 was held on 11 August 2021. The following points were discussed in the meeting.

(i) 7.1.1 - Measures for gender equity promotion 2020-21.

* Action Plan (Women Studies NSS, NCC, Sports, HD, webinars, Seminars, Co-curricular facilities for women on Campus.

* Women study cell activities.

7.1.2 - Usage of alternate sources of energy.

* Solar panel for Grid.

* LED

* Sensor based Literacy plus new building, Computer labs.

7.1.3 - Measures for waste management
SAP Team

— SWM STP Revival

— LWM - Drain H₂O Usage

— EWM - NGO,

7.1.4 - Water Conservation facilities.

→ Rain water harvesting

Sprinklers

Dual flushing system
Sensor Taps.

7.1.5 - Green Initiatives

- (i) Visit to Botanical Garden
- (ii) Greenery enhancement of Campus
- (iii) Plastic Free Campus,
- (iv) No vehicle Day
- (v) Battery operated vehicle

7.1.6 - Quality Audits

- * External Agencies
- * NAO's for Audit

7.1.7

- Disabled friendly facilities
- Braille in Library system
- Wheelchair facility / walker

7.1.8 → Cultural, religious, social events, festivals

7.1.9 → National / International

7.1.10 - Code of Conduct

7.1.11 - National + International celebrations

7.2.1 - Best Practices

7.3.1 - Institutional Distinctiveness + future plans.

Sandeep K. [Signature]

Shubh [Signature]

[Signature]

9/9/21

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A meeting of the members of criterion VII and SAP Committee along with Principal Mam and Head clerk Mr. Simranjeet Singh was held on 6 September 2021. The Following points were discussed in the meeting:

1. Rain water Harvesting plant is to be repaired
2. STP (Solid waste Management) which is in working Condition, is to be repaired.
3. Water - Filters - R.O's are to be replaced.
4. Sprinklers are to be replaced.
5. Old Flushing Tanks are to be replaced.
6. It was suggested that an E-rickshaw needs to be purchased.
7. Divyanjan Toilets need to be repaired.

The Following Members attended the meeting.

Dr Neena Goyal

Mrs. Poonam Saini

Dr. Mandeep Kaur

Dr. Babhraj Kaur

Ms. Sandeep Reen

Dr. Shant sharma

9/9/21

A meeting of the members of criterion VII was held on September 9, 2021. The following points were discussed in the meeting.

- ① Water Conservation facilities are to be assisted by Sinsanjit Sir.
- ② An inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities is achieved by Celebrating Fashion show, arranging Cafeteria & cooking Competitions. Moreover Festivals of different religions like Basant, Holi, Lohri, Teet, gumpurab, Diwali, Navratri, & christmas are celebrated.

7.1.9 Oath ceremony on voters' day by Civic Club, by History Deptt, the celebration of Flag Day on 15th Aug + 26 Jan are the proofs of sensitisation of the students and the employees of the institution to the Constitutional obligations, values, rights, duties & responsibilities of the students. The following members were present in the meeting:

Dr. Neena Goyal NG
 Dr. Prabhjot Kaur PK
 Dr. Shrutisharma SS
 Dr. Sandeep Kaur SK
 Dr. Mandip Kaur MB

10/9/21

A meeting regarding criterion VII. was held on 10th Sept 2021. The following points of criterion 7.1.7 were discussed in the meeting.

- (i) There is the requirement of disabled friendly standardized washroom.
- (ii) Requirement of ramp + lift Connectivity to Administrative Block.
- (iii) Requirement of signposts or hearing aid for deaf.
- (iv) Requirement of tiling system parallel to the actual footpath.
- (v) Requirement of accessible website.
- (vi) speech to text / text to speech facility.

10/9/21

Timings: 1.00-3.00 PM 48

Agenda of the Meeting :- Discussion of criterion VI under revised framework with all the criterion VI members.

Minutes of the meeting:

6.1.1 - Institutional Organogram to be framed

6.2.1 - ~~Acad~~ Description of perspective plan successfully implemented during the five years.

6.3.1 Institutional effective welfare measures for teaching + non teaching staff.

6.3.5 → Institutional performance, Appraisal system for non-teaching.

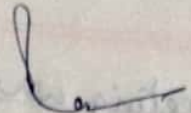
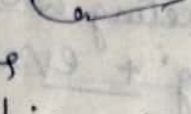
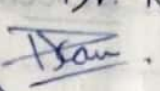
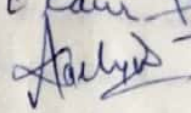
6.4.1 - Institutional Internal Financial audits.

6.4.3 - Strategies for mobilization of funds + optimal utilisation of the resources.

6.5.2 Institutional Reviews in teaching learning process

Following Teachers attended the meeting

18/9/18

Mrs. Rachna  IQAC Coordinator
 Mrs. Deepika 
 Dr. Prabhjot Kaur 
 Dr. Ambika 

11/9/21

2:30 pm

Action Taken :-

Meeting with the Principal Mrs. Madan

A meeting of the members of criterion 2 was held on.

Principal mam, NAAC Advisor, NAAC Co-ordinator + criterion members were present in the meeting.

The discussion was held on various points of criterion 2.

It was decided that:

- Policies related to criterion 2 need to be framed/reframed.
- Reservation Policy.
- Mentoring Policy.
- Internal Assessment Policy.
- Internal examination grievance.
- Scholarships / Concession policy.

It was decided that existing Committees & cells will frame/reframe the policies.

Dr. Neena Goyal

Dr. Vandana

Dr. Anju

Mrs. Sandeep

Dr. Shalley

Dr. Luxmi

Dr. Gurinderjeet

Mrs. Bharti Kamboj

Dr. Amita Reddy

Dr. Anukha Jain

1) A meeting

- (i) A meeting of the alumni to be held
- A webinar On IPR (Intellectual Property rights)
 - How to develop Healthy relationship with alumnis and how to devel link with them.
 - A meeting of all criterions to be held.
 - Veely necessary to make sc Bc policies in criterion 2
 - Appreciation to be given to the advance learners in criterion 2.
 - Infrastructure Committee and maintenance Committee to be formed.

Signature

Physol

1. Shreesharns - Shreesh
2. Dr. Laxmi Gupta - Laxmi
3. Mrs. Monika Chopra Monika
4. Mrs. Gurninder Kaur Gurninder
5. Mrs. Sparshika Poonia Sparshika
6. Dr. Shabnam Bhasi Shabnam 5/11/22
7. Ms. Sandeep Kaur Sandeep
8. Dilshad Kaur Dilshad
9. Dr. Asti Singh Asti Singh
10. Dr. Anubha Keshap Anubha 5/11/22
11. Mrs. Rachna Anand Rachna
12. Dr. Prabhjot Kaur Chemistry Prabhjot
13. Dr. Prabhjot Kaur H. Sc. Prabhjot
14. Poojam Saini Poojam
15. Dr. Mandeep Kaur Mandeep
16. Dr. Gurjinder Kaur Gurjinder
17. Dr. Anita Reddy Anita
18. Anubha Jain Anubha
19. Dr. Shelly Jain Shelly
20. Dr. Anshu Mittal Anshu
21. Dr. Vandana Ojha Vandana
22. Dr. Nalupa Saini Nalupa
23. Ms. Vibha Awasthi Vibha
24. Dr. Meenakshi Gupta Meenakshi
25. Kuljeet Kaur Kuljeet
- 26.

2 Feb; 2022

A meeting of the members of GNGAAC
Committee was held on 2nd Feb 2022

It was to discuss Criterion IV

Dr. Neena Goyal, Dr. Nisupama
Saini, Dr. Meenapsi Gupta, Dr.
Shakti-Buddhiraja, Dr. Shanti Sharda
& MS. Vibha Arasthi Attended
the meeting.

April: 5

A meeting of the members of GNS NAAC Committee was held on 5 April 2022. Dr. Neena Goyal, Dr. Tarandeep Kaur, Dr. Aarti Singh, Ms. Dilshad Kaur, Dr. Prabhjot Kaur (Chemistry), Dr. Prabhjot Kaur (Home Science), Dr. Shruti Sharma & Dr. Luxmi Gupta attended the meeting. The following points were discussed.

- (i) Bridge Course Policies should be made
- (ii) feed back forms must be got filled
- Remedial class record should be maintained

April: 13

A meeting of the IQAC team was held on April 13, 2022 to discuss the following points:

- (i) Criterion 4 was discussed, in with Dr. Meenakshi Gupta, Along with Dr. Vibha & Dr. Kuljeet stressed on Geo tag photograph of all the infrastructure, available in the college. It included classroom, playground, labs, girls common room, drinking water facilities, toilets & their maintenance through a cell.
- (ii) Criterion 7 instills moral values, Best practices was discussed by Dr. Prabhjot Kaur & Dr. Mandar Kaur