



GURU NANAK GIRLS COLLEGE SANTPURA, YAMUNA NAGAR

(Affiliated to Kurukshetra University, Kurukshetra)
Ph. 01732-221671, 224372, Fax: 01732-200546

April 4, 2022

A meeting of the members of criterion 2 was held on 04-01-2022. Principal mam, NAAC Advisor, NAAC Coordinator & Criterion members were present in the meeting. The discussion was held on various points of criterion 2.

It was decided that:

- Policies related to criterion 2 need to be framed/ reframed
- Reservation Policy
- Mentoring Policy
- Internal Assessment Policy
- Internal examination grievance
- Scholarships/ Concession Policy

It was decided that existing committees & cells will frame/ reframe the policies.

1. Dr. Neena Goyal *Neena Goyal*
2. Dr. Vandana *Vandana*
3. Dr. Anju *Anju*
4. Mrs Sandeep *Sandeep*
5. Dr. shelly *Shelly*
6. Dr. Luxmi *Luxmi*
7. Dr. Gurinder jeet *Gurinder jeet*
8. Mrs. Bharti Kamboj *Bharti*
9. Dr. Amita Redhu *Amita*
10. Dr. Anubha Jain *Anubha Jain*

Kam
Principal
Guru Nanak Girls College
Santpura, Yamuna Nagar

Meeting Number 1



GURU NANAK GIRLS COLLEGE SANTPURA, YAMUNA NAGAR

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May 1, 2022

A Meeting of the alumni to be held

- A Webinar on IPR (Intellectual property rights)
- How to develop Healthy relationship with alumni and how to link with them
- A meeting of all criterions to be held
- Very necessary to make SC BC policies in criterion 2
- Appreciation to be given to the advance learners in criterion 2
- Infrastructure committee and maintenance committee to be formed

Signature

1. Dr. Shruti Sharma *Shruti*
2. Dr. Laxmi Gupta *Laxmi*
3. Mrs. Monika Chopra *Monika*
4. Mrs. Gurvinder Kaur *Gurvinder*
5. Mrs. Sharmila Poonia *Sharmila*
6. Dr. Shabnam Bharti *Shabnam*
7. Ms. Sandeep Kaur *Sandeep*
8. Ms. Dilshad Kaur *Dilshad*
9. Dr. Aarti Singh *Aarti*
10. Dr. Ambika Kashyap *Ambika*
11. Mrs. Rachna Anand *Rachna*
12. Dr. Prabjot Kaur (Chemistry) *Prabjot*
13. Dr. Prabjot Kaur (Home Sci) *Prabjot*
14. Ms. Poonam Saini *Poonam*
15. Dr. Mandeep Kaur *Mandeep*
16. Dr. Gurjinder Kaur *Gurjinder*
17. Dr. Amita Redhu *Amita*
18. Ms. Anubha Jain *Anubha*
19. Dr. Shelly Jain *Shelly*
20. Dr Anju Mittal *Anju*
21. Dr. Vandana Singh *Vandana*
22. Dr. Nirupama Saini *Nirupama*
23. Ms. Vibha Awasthi *Vibha*
24. Dr. Meenakshi Gupta *Meenakshi*
25. Ms. Kuljeet Kaur *Kuljeet*

Kuljeet
Principal
Guru Nanak Girls College
Santpura, Yamuna Nagar

Meeting Number 2



GURU NANAK GIRLS COLLEGE SANTPURA, YAMUNA NAGAR

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Feb 2, 2022

A Meeting of the members of GNG NAAC Committee was held on 2nd FEB 2022. It was to discuss criterion on IV.

Dr. Neena Goyal, Dr. Nirupama Saini, Dr. Meenakshi Gupta, Dr. Shakti Bnddhiraja, Dr. Shruti Sharma & Ms. Vibha Awasthi attended the meeting.

Name:

1. Dr. Neena Goyal
2. Dr. Nirupama Saini
3. Dr. Meenakshi Gupta
4. Dr. Shakti Bnddhiraja
5. Dr. Shruti Sharma
6. Ms. Vibha Awasthi

Handwritten signatures:
Neena Goyal
Nirupama Saini
Meenakshi Gupta
Shakti Bnddhiraja
Shruti Sharma
Vibha Awasthi

Handwritten signature:
Principal
Guru Nanak Girls College
Santpura, Yamuna Nagar

Meeting Number 3



GURU NANAK GIRLS COLLEGE SANTPURA, YAMUNA NAGAR

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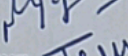
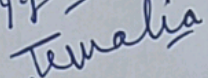


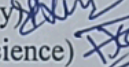
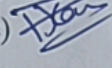
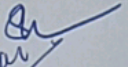
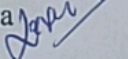
April 5, 2022

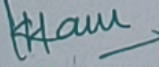
A Meeting of the members of GNG NAAC Committee was held on 05-04-2022

Dr Neena Goyal, Dr. Taran deep Kaur, Dr Aarti Singh, Ms. Dilshad Kaur, Dr. Prabhjot Kaur (chemistry) Dr. Prabhjot Kaur (Home science), Dr. Shruti Sharma & Dr. Luxmi Gupta attended the meeting the following points were discussed

1. Bridge course policies should be
2. Feedback forms must be got filled remedial class record should be maintain

Signature:

1. Dr Neena Goyal 
2. Dr. Taran deep Kaur 
3. Dr Aarti Singh 
4. Ms. Dilshad Kaur 
5. Dr. Prabhjot Kaur (chemistry) 
6. Dr. Prabhjot Kaur (Home science) 
7. Dr. Shruti Sharma 
8. Dr. Luxmi Gupta 


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Meeting Number 4



GURU NANAK GIRLS COLLEGE SANTPURA, YAMUNA NAGAR





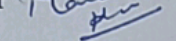
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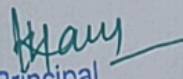
April 13, 2022

A meeting of IQAC team was held on April 13, 2022 to discuss the following points

1. Criterion 4 was discussed in with Dr. Meenakshi Gupta, along with Dr. Vibha & Dr. Kuljeet stressed on Geotag photograph of all the infrastructure available in the college. It included classroom, playground, labs girls' common room, drinking water facilities, toilets & their maintenance through a cell
2. Criterion 4 instils moral values best practices was discussed by Dr. Prabhjot Kaur & Dr. Mandeep Kaur

Signature

1. Dr. Meenakshi Gupta 
2. Dr. Vibha 
3. Dr. Kuljeet Kaur 
4. Dr. Prabhjot Kaur 
5. Dr. Mandeep Kaur 


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Meeting Number 5



GURU NANAK GIRLS COLLEGE SANTPURA, YAMUNA NAGAR

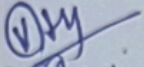

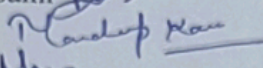



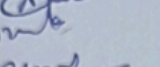
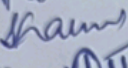
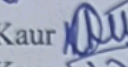

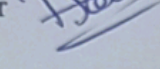
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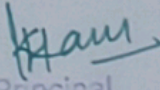
July 7, 2022

Online meeting

A meeting of the members of GNF NAAC Committee was held on 07-07-2022. It was to discuss the point of infrastructure. Various points were discussed.

1. The classes should be allotted according to the strength of the students.
2. There should be different space for placement cells, data collection, common room, storage, YRC etc.

1. Ms. Vibha 
2. Ms. Poonam Saini 
3. Ms. Mandeep 
4. Ms. Deepika 
5. Ms. Vandana 
6. Ms. Nirupama Saini 
7. Ms. Amita Redhu 
8. Ms. Monika 
9. Ms. Sharmila 
10. Ms. Sandeep Kaur 
11. Ms. Prabhjot Kaur 


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Meeting Number 6



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Aug 12, 2022

A meeting of the members of criterion VII was held on 12 aug,2022 the points discussed in the meeting were as follows:

1. Measures initiated for gender equality
2. The alternate sources of energy and energy conservation
3. To improve the facilities in the institution for the management of various types of degradable and nondegradable source
4. Various initiatives for green campus
5. How to motivate the students to be tolerant and harmonious towards cultural, regional and linguistic diversity
6. What kind of prescribed code of conduct is adopted by various departments like chemistry, physics, Hindi & English
7. Various achievements for the celebration of national and international days and events

The following members attended the meeting

1. Dr. Prabhjot Kaur

2. Dr. Mandeep Kaur

3. Dr. Shruti Sharma

4. Mrs. Sandeep Reen

5. Dr. Neena Goyal

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Meeting Number 7



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Sep 24, 2022

A meeting of the members of GNG NAAC committee was conducted on 24-09-2022. It was to discuss criterion IV, Dr. Neena Goyal, Dr. Nirupama Saini, Dr. Meenakshi Gupta, Dr. Shakti Bndhiraja, Dr. Shruti Sharma & Ms. Vibha Awasthi attended the meeting

1. There should be proper cabin for NCC/NSS/ YRC etc.
2. There should be outsource security service, cleaning services, maintenance service, etc., water cooler
3. There should be more buses
4. MOUs to be signed

1. Dr. Neena Goyal

2. Dr. Shakti Bndhiraja

3. Ms. Meenakshi Gupta

4. Ms. Nirupama Saini

5. Ms. Shruti Sharma

6. Dr. Luxmi Gupta

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Meeting Number 8



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Nov 7, 2022

A meeting regarding the demonstration of ERP was held on Nov 7

Name

1. Dr. Neena Goyal

2. Ms. Poonam Saini

3. Dr. Meenakshi Gupta

4. Dr. Anju

5. Ms. Sandeep Kaur

6. Mrs. Deepika Sharma

7. Mrs. Taran deep Kaur

8. Dr. Shabnam Bharti

9. Mrs. Gurvinder Kaur

10. Mrs. Monika Chopra

11. Ms. Dilshad Kaur

[Handwritten signature]

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Santpura, Yamuna Nagar

Meeting Number 9



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Nov 14, 2022

A meeting was held with the Examination Committee. Agenda of the meeting was to planning & smooth conduction of Sessional Exam.

The following members attended the meeting:

1. Dr. Neena Goyal

2. Ms. Bharti

3. Ms. Deepika

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Meeting Number 10



GURU NANAK GIRLS COLLEGE SANTPURA, YAMUNA NAGAR

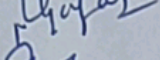

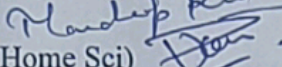
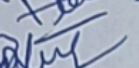
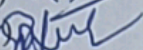
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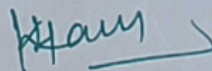
Dec 17, 2022

A meeting of the members of criterion VII was held on 17 Dec 2022. Dr. Neena Goyal, Dr. Shruti Sharma, Dr. Mandeep Kaur, Dr. Prabhjot Kaur (Home Sci), Dr. Prabhjot Kaur (Chemistry) attended the meeting. The following points were discussed in the meeting:

1. An action plan must be uploaded on the college website regarding the initiatives taken for Gender Sensitization.
2. Various links related to criterion 7 must be created on the college website.
3. Various requirements of the criterion were discussed.

The following members attended the meeting:

1. Dr. Neena Goyal 
2. Dr. Shruti Sharma 
3. Dr. Mandeep Kaur 
4. Dr. Prabhjot Kaur (Home Sci) 
5. Dr. Prabhjot Kaur (Chemistry) 



Principal
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Santpura Yamuna Nagar

Meeting Number 11



GURU NANAK GIRLS COLLEGE SANTPURA, YAMUNA NAGAR

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Feb 3, 2023

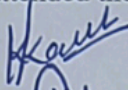

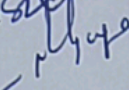
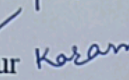
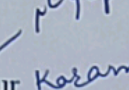
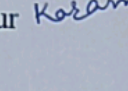
A meeting of the NAAC committee was held on 3 Feb 2023. It was conducted by Library Association Committee.

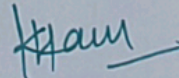
Agenda of the meeting: - Requirements related to NAAC inspection.

Following points were discussed:

1. Appointment of efficient staff members.
2. The requirement of weed out policy.
3. The need to preserve books for at least 1 year.
4. Find out appropriate place for circulation table.
5. The need for Journal Renewal.
6. Need to create research environment.
7. The encouragement for the students to visit library

The following members attended the meeting:

1. Dr. Kuljeet Kaur 
2. Ms. Vibha Awasthi 
3. Dr. Shruti Sharma 
4. Dr. Neena Goyal 
5. Dr. Vandana 
6. Dr. Karamjeet Kaur 



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Meeting Number 12



GURU NANAK GIRLS COLLEGE SANTPURA, YAMUNA NAGAR

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March 03, 2023

A meeting of the IQAC members and criteria incharges was held in the IQAC room at 12.00.
Agenda of the meeting was Preparation of AQAR 2021-22.

The following members attended the meeting:

1. Dr. Neena Goyal *N. Goyal*
2. Dr. Aarti Singh *A. Singh*
3. Ms. Dilshad Kaur *D. Kaur*
4. Dr. Prabhjot Kaur *P. Kaur*
5. Dr. Vandana Singh *V. Singh*
6. Dr. Rachna Anand *R. Anand*
7. Ms. Monika *M. Monika*
8. Ms. Poonam Saini *P. Saini*
9. Dr. Nirupama Saini *N. Saini*
10. Dr. Prabhjot Kaur *P. Kaur*

H. Anand

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Meeting Number 13



GURU NANAK GIRLS COLLEGE SANTPURA, YAMUNA NAGAR

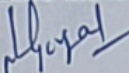
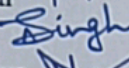
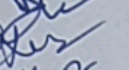
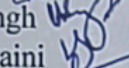




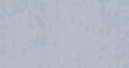
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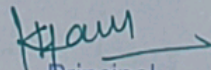
April 02, 2023

Meeting with all the incharges of IQAC was held at 12.00 Noon.

Agenda: - Regarding updates of each criterion to be filled in AQAR 2021-22.

The following members attended the meeting:

1. Dr. Neena Goyal 
2. Dr. Aarti Singh 
3. Ms. Dilshad Kaur 
4. Dr. Prabjot Kaur 
5. Dr. Vandana Singh 
6. Dr. Nirupama Saini 
7. Ms. Monika 
8. Dr. Rachna Anand 
9. Ms. Sandeep Kaur 


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Guru Nanak Girls College
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Meeting Number 14



GURU NANAK GIRLS COLLEGE SANTPURA, YAMUNA NAGAR

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May 10, 2023

Discussion of the problems and work done in different criterion. Every criterion incharges should have a compiled dates.

Criterion 1

1. A link for additional information has been given for each criterion.
2. Along with the academic calendar of the college, the academic calendar of the university should also be given on the college website.
3. In order to have a guideline for the NAAC, the files of the colleges where inspection has recently been held can also be checked.

2.1.1.1: - No. of students admitted every year in first year should be noted.

2.2.2: - Ratio of teachers & students

2.3.3: - Ratio of Mentor Mentee

Every criterion is responsible for the maintenance of its records and the formats to be adopted. Every criterion Incharges should have the soft copy of its records.

2.3.2: - Details of e-notes provided should be noted down.

- Department wise table should be maintained.
- Links should be generated for each criterion and should be uploaded on the laptops.
- Test Marks should be uploaded on ERP.

2.4.3: - No. of Ph.D. qualified Teachers

2.5.2: - Students grievances should be redressed immediately.

It is the duty of teacher council to frame the rules and mechanism of exam. Teacher Council will deal with student council.

An examination policy should be formed.

3.1.2.1: - Projects are required from some particular Departments.

3.2.1: - Record of seminar and extension lectures, no of FDP, No. of workshops

3.2.2: - No of PhD Registered should be noted down exactly.

Criterion 3: - The score of the work done in each criterion of last four years is required (From 2018 onwards).

Meeting Number 14



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4.4.1: - Cultural activities

5.2.3.1: - Information should be given in any additional information.

5.2.2: - Financial contribution should be noted & contribution by alumni.

6.1.1: - Vision, Mission, Motto, Objectives should be given in links. All policies should be uploaded.

Different suggestion were given regarding Criterion 6.

Members Present:-

1. Dr. Gurinder Kaur
2. Dr. Prabjot Kaur (Chemistry) *Prabjot*
3. Ms. Monika Chopra *Monika*
4. Ms. Harvinder Kaur
5. Dr. Rumnit Kaur *Rumnit*
6. Ms. Poonam Saini *Poonam*
7. Dr. Anju *Anju*
8. Dr. Vandana *Vandana*
9. Dr. Dilshad Kaur *Dilshad*
10. Ms. Kuljit Kaur *Kuljit*
11. Ms. Vibha Awasthi *Vibha*
12. Dr. Aarti Singh *Aarti*
13. Ms. Rachna *Rachna*
14. Dr. Deepika Sharma *Deepika*
15. Dr. Shelly Jain *Shelly*
16. Dr. Shruti Sharma *Shruti*
17. Ms. Bharti Kamboj *Bharti*
18. Dr. Neena Goyal *Neena*
19. Ms. Shabnam Bharti *Shabnam*

Kaur
Principal
Guru Nanak Girls College
Santpura, Yamuna Nagar



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May 17, 2023

A meeting of the members of Criterion 7 was held on 17 May 2023. Various Queries were taken up regarding Criterion 7.

1. Gender Equity
2. Various activities regarding cultural & Regional harmony.
3. Sensitization regarding social & Moral responsibilities

The following members attended the meeting:

1. Dr. Neena Goyal
2. Dr. Shruti Sharma
3. Dr. Prabjot Kaur

Neena Goyal
Shruti Sharma
Prabjot Kaur

[Signature]
Principal
Guru Nanak Girls College
Santpura, Yamuna Nagar

Meeting Number 15